

(An Autonomous Institution)
Affiliated to Anna University, Chennai, Approved by AICTE, New Delhi Coimbatore-641402.

Minutes of the meeting held on 10 June 2022

IQAC meeting was held with the IQAC members and HoDs of all the departments on 10th June 2022 at 3:00 pm in Principal's Chamber.

Agenda:

- Subject allocation, workload and timetable preparation
- Preparation of Lesson Plan and Course material.
- AQAR preparation.
- · Any other matters

The following points were discussed in the meeting:

- HoDs were requested to finalize the subject allocation, workload and timetable preparation for the academic year 2022-23 (odd Semester).
- HoDs were also requested to inform their faculty members to prepare the course materials well in advance.
- Submission of AQAR for the academic year 2020-2021 were discussed, HoDs were informed to verify the correctness of the data.
- Internal Audit for the NAAC Criteria were discussed.

Resolution

It was resolved to meet again on tentatively in the month of September 2022.

PRINCIPAL KIT-Kalaignarkarunanidhi Institute of Technology (An Autonomous Institution)

Kannampalayam Post, Coimbatore - 641 402,



KIT - KALAIGNARKARUNANIDHI INSTITUTE OF TECHNOLOGY (An Autonomous Institution) Affiliated to Anna University, Chennai, Approved by AICTE, New Delhi Coimbatore-641402.

The following members were present on 10.06.2022 at 3:00pm for the IQAC meeting in Principal Office

S. No	Name	Position	Signature
1.	Dr. N. Mohandas Gandhi	Head of the Institution	N. 1
2.	Dr. M. Ramesh	Vice Principal	an .
3.	Mr. Shashikanth Jayaraman	Chief Human Resources Officer at MulticoreWare Inc	Marin:
4.	Dr. R.T.Yamuna	Professor & HoD - S&H	Alu 10/6/1022
5.	Dr. C. Deepa	Assoc. Professor & -HoD AI&DS	objet.
6.	Dr. R. Gowrishankar	Assoc. Professor & HoD - ECE	6:40mg/06/2022
7.	Dr. R. Mythili	Assoc. Professor & HoD - EEE	alut 1
8.	Dr. K. Mahalakshmi	Dean Placement & HoD - CSBS	Kalag 10/6/22
9.	Dr. S. Maniraj	Professor & HoD -MECH	Top
10.	Dr. A. R. Saravanan	Assoc. Professor & HoD- Aero	Varon
11.	Dr. K. Sampathkumar	Professor & HoD - AGRI	Sprim
12.	Dr. M. Jayasheela	Professor - ECE	Thom
13.	Dr. Tha Thayumanavan	Assoc. Professor & HoD - Biotech	Burhan
14.	Dr. S. Rajamohamed	Assoc. Professor & HoD - CSE	92
15.	Dr. S. Sivagnanabharathi	Assoc. Professor & HoD - MBA	2 Althe
16.	Dr. E. Vijayakumar	Assoc. Professor & HoD - MCA	1/11



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Minutes of the meeting held on 15th September 2022

IQAC meeting was held with the IQAC members and HoDs of all the departments on 15th September 2022 at 3:00 pm in Principal's Chamber

Agenda:

- Continuous Internal Assessment I Schedule for higher semesters
- Question paper & Answer script Audit
- Planning of lateral entry student's classes
- Organizing of Social outreach programme
- · ISO Files Updations
- Book Requirements
- · Any other matters

The following points were discussed in the meeting:

- Action taken for the previous meeting follow up were discussed in the meeting.
- ClA schedule for higher semesters (Except I year) were finalized.
- Discussed the question paper pattern and preparation of Question paper with answer key.
- Discussed about the lateral entry students (2022 batch) classes
- Planned to organize Social outreach activities were discussed.
- HoDs were requested to give the list of Text books and Reference books requirement for the academic year 2022-23.

Resolution

It was resolved to meet again on tentatively in the month December 2022.

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The following members were present on 15.09.2022 at 3:00pm for the IQAC meeting in Principal Office

S. No	Name	Position	Signature
1.	Dr. N. Mohandas Gandhi	Head of the Institution	N.1
2.	Dr. M. Ramesh	Vice Principal	1000
3.	Mr. Shashikanth Jayaraman	Chief Human Resources Officer at MulticoreWare Inc	naonui
4.	Dr. R.T.Yamuna	Professor & HoD - S&H	There 15/9/2022
5.	Dr. C. Deepa	Assoc, Professor & -HoD Al&DS	OD .
6.	Dr. R. Gowrishankar	Assoc. Professor & HoD - ECE	B-4000 5/05/202
7.	Dr. R. Mythili	Assoc. Professor & HoD - EEE	aut 8
8.	Dr. K. Mahalakshmi	Dean Placement & HoD - CSBS	Hahas
9.	Dr. S. Maniraj	Professor & HoD -MECH	m
10.	Dr. A. R. Saravanan	Assoc. Professor & HoD- Aero	Din
11.	Dr. K. Sampathkumar	Professor & HoD - AGRI	Symme
12.	Dr. M. Jayasheela	Professor - ECE	Them >
13.	Dr. Tha Thayumanavan	Assoc. Professor & HoD - Biotech	Longram
14.	Dr. S. Rajamohamed	Assoc. Professor & HoD - CSE	22
15.	Dr. S. Sivagnanabharathi	Assoc. Professor & HoD - MBA	BARTHUS)
16.	Dr. E. Vijayakumar	Assoc. Professor & HoD - MCA	W.



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Minutes of the meeting held on 02nd December 2022

A meeting of IQAC was held with the members with the Coordinator under the chairmanship of Principal 02nd December 2022 at 3:00 pm in Principal's Chamber to discuss the following points.

Agenda:

- · Physical mode of classes for higher semester
- CIA Schedule for higher semester
- Answer Script audit for CIA II
- ISO external Audit
- Organize and attend online faculty development programme
- Any other matters

The following points were discussed in the meeting:

- Action taken for the previous meeting follow up were discussed in the meeting.
- Discussed about the physical mode of classes for higher semesters as per GO.
- CIA schedule for higher semester were planned to conduct through offline mode. Hence all the HoDs
 were requested to inform their faculties to prepare the question paper with answer key.
- HoD's were requested to update all the back documents towards ISO external audit.
- HoD's were requested to inform their department faculty members to organize and attend online faculty development programme.

Resolution

It was resolved to meet again on January 2023

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The following members were present on 02.12.2022 at 3:00pm for the IQAC meeting in Principal Office

S. No	Name	Position	Signature
1.	Dr. N. Mohandas Gandhi	Head of the Institution	NH
2.	Dr. M. Ramesh	Vice Principal	
3.	Mr. Shashikanth Jayaraman	Chief Human Resources Officer at MulticoreWare Inc	Marini
4.	Dr. R.T.Yamuna	Professor & HoD - S&H	Alyw 2/12/2022
5.	Dr. C. Deepa	Assoc. Professor & -HoD AI&DS	ob .
6.	Dr. R. Gowrishankar	Assoc. Professor & HoD - ECE	(g. 1020) 105 5
7.	Dr. R. Mythili	Assoc. Professor & HoD - EEE	Que
8.	Dr. K. Mahalakshmi	Dean Placement & HoD - CSBS	Ralus
9.	Dr. S. Maniraj	Professor & HoD -MECH	M
10.	Dr. A. R. Saravanan	Assoc. Professor & HoD- Aero	Her
11.	Dr. K. Sampathkumar	Professor & HoD - AGRI	Spm
12.	Dr. M. Jayasheela	Professor - ECE	Lhom
13.	Dr. Tha Thayumanavan	Assoc. Professor & HoD - Biotech	Muhran
14.	Dr. S. Rajamohamed	Assoc. Professor & HoD - CSE	n.
15.	Dr. S. Sivagnanabharathi	Assoc. Professor & HoD - MBA	2 Mithes
16.	Dr. £ . Vijayakumar	Assoc. Professor & HoD - MCA	'h



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Minutes of the meeting held on 5th January 2023

A meeting of IQAC was held with the members with the Coordinator under the chairmanship of Principal on 5th January 2023 at 3:00 pm in Principal's Chamber to discuss the following points.

Agenda:

- QP audit for CIA III (IV Year UG), CIA I Schedule for first year
- University Practical examination.
- Planning for Model exam

The following points were discussed in the meeting:

- Action taken for the previous meeting were discussed and found to be well in place.
- HoDs were requested to inform their faculty members to Prepare the question paper and answer key for CIA III exam (IV Year UG)
- Discussed the tentative dates to organize the university practical examination.

Resolution

It was resolved to meet again tentatively in the month of March 2023.

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The following members were present on 05.01.2023 at 3:00pm for the IQAC meeting in Principal Office

S. No	Name	Position	Signature
1.	Dr. N. Mohandas Gandhi	Head of the Institution	NH
2.	Dr. M. Ramesh	Vice Principal	mon/
3.	Mr. Shashikanth Jayaraman	Chief Human Resources Officer at MulticoreWare Inc	(naonumi
4.	Dr. R.T.Yamuna	Professor & HoD - S&H	My 5/12023
5.	Dr. C. Deepa	Assoc. Professor & -HoD AI&DS	80
6.	Dr. R. Gowrishankar	Assoc. Professor & HoD - ECE	B. Long 1 1/23
7.	Dr. R. Mythili	Assoc, Professor & HoD - EEE	a Rut 8
8.	Dr. K. Mahalakshmi	Dean Placement & HoD - CSBS	Holas
9.	Dr. S. Maniraj	Professor & HoD -MECH	an
10.	Dr. A. R. Saravanan	Assoc. Professor & HoD- Aero	Herr
11.	Dr. K. Sampathkumar	Professor & HoD - AGRI	Burm
12.	Dr. M. Jayasheela	Professor - ECE	Flore
13.	Dr. Tha Thayumanavan	Assoc. Professor & HoD - Biotech	Shrupter
14.	Dr. S. Rajamohamed	Assoc. Professor & HoD - CSE	92
15.	Dr. S. Sivagnanabharathi	Assoc. Professor & HoD - MBA	9 Mitters
16.	Dr. E. Vijayakumar	Assoc. Professor & HoD - MCA	2



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Minutes of the meeting held on 9th March 2023

A meeting of IQAC was held with the members with the Coordinator under the chairmanship of Principal on 9th March 2023 at 3:00 pm in Principal's Chamber to discuss the following points.

Agenda:

- Documentation of all academic related works pertaining to ISO/NAAC/NBA for the academic year 2021-2022 (ODD Semester).
- Preparation of Work Load / subject allocation / timetable and lesson plan.
- · Faculty research publication.
- · Any other matters

The following points were discussed in the meeting:

- Action taken for the previous meeting were discussed and found to be well in place.
- HoDs were requested to finalize the subject allocation, work load, timetable for the academic year 2021-2022 - Even semester.
- HoDs are requested to inform their faculty members to complete the lesson plan and course material.
- HoDs are requested to insist the faculty members to publish papers only in reputed journals only.
- · Reopening dates for higher semesters were discussed.

Resolution

It was resolved to meet again tentatively in the month of June 2023.

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The following members were present on 09.03.2023 at 3:00 pm for the IQAC meeting in Principal Office

S. No	Name	Position	Signature
1,	Dr. N. Mohandas Gandhi	Head of the Institution	N:HA
2.	Dr. M. Ramesh	Vice Principal	
3.	Mr. Shashikanth Jayaraman	Chief Human Resources Officer at MulticoreWare Inc	Massermi
4.	Dr. R.T.Yamuna	Professor & HoD - S&H	Hyper 913 /202
5.	Dr. C. Deepa	Assoc. Professor & -HoD AI&DS	anals.
6.	Dr. R. Gowrishankar	Assoc. Professor & HoD - ECE	Ryon \$ (3/202)
7.	Dr. R. Mythili	Assoc. Professor & HoD - EEE	2 July
8.	Dr. K. Mahalakshmi	Dean Placement & HoD - CSBS	Hala 2/3/23
9.	Dr. S. Maniraj	Professor & HoD -MECH	And I
10.	Dr. A. R. Saravanan	Assoc. Professor & HoD- Aero	Men
11.	Dr. K. Sampathkumar	Professor & HoD - AGRI	Shum
12.	Dr. M. Jayasheela	Professor - ECE	- floor
13.	Dr. Tha Thayumanavan	Assoc. Professor & HoD - Biotech	Mughan
14.	Dr. S. Rajamohamed	Assoc. Professor & HoD - CSE	er
15.	Dr. S. Sivagnanabharathi	Assoc. Professor & HoD - MBA	PACHES
16.	Dr. E . Vijayakumar	Assoc. Professor & HoD - MCA	The state of the s