



YEARLY STATUS REPORT - 2020-2021

Part A

Data of the Institution

1. Name of the Institution

**KIT-KALAI GNARKARUNANIDHI
INSTITUTE OF TECHNOLOGY**

- Name of the Head of the institution **Dr. N. MOHAN DAS GANDHI**
- Designation **PRINCIPAL**
- Does the institution function from its own campus? **Yes**
- Phone No. of the Principal **04222367890**
- Alternate phone No. **04222367890**
- Mobile No. (Principal) **9965590099**
- Registered e-mail ID (Principal) **principal@kitcbe.com**
- Address **S.F.NO.282,282, Kannampalayam
(po), Coimbatore**
- City/Town **Coimbatore**
- State/UT **Tamil Nadu**
- Pin Code **641402**

2. Institutional status

- Autonomous Status (Provide the date of conferment of Autonomy) **24/06/2019**
- Type of Institution **Co-education**
- Location **Rural**

- Financial Status **Self-financing**
- Name of the IQAC Co-ordinator/Director **Dr. YAMUNA R T**
- Phone No. **04222367890**
- Mobile No: **9842563693**
- IQAC e-mail ID **iqackit@gmail.com**

3. Website address (Web link of the AQAR (Previous Academic Year)) <https://kitcbe.com/iqac/aqar/AQAR-2019-2020.pdf>

4. Was the Academic Calendar prepared for that year? **Yes**

- if yes, whether it is uploaded in the Institutional website Web link: [Yes](#)

5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	A	3.07	2016	29/03/2016	31/12/2024

6. Date of Establishment of IQAC **01/04/2016**

7. Provide the list of Special Status conferred by Central and/or State Government on the Institution/Department/Faculty/School (UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC, etc.)?

Institution/ Department/Faculty/School	Scheme	Funding Agency	Year of Award with Duration	Amount
Dr. C. Deepa	Short Term Training Programme	AICTE	10/08/2020	328333
Dr. B. Senthil Kumar	Short Term Training Programme	AICTE	10/08/2020	316667
Dr. Lal Raja Singh, Dr. M. P. Mohandass	FDP	Anna University	24/04/2021	30000

8. Provide details regarding the composition of the IQAC:

- Upload the latest notification regarding the composition of the IQAC by the HEI [View File](#)

9. No. of IQAC meetings held during the year 5

- Were the minutes of IQAC meeting(s) and compliance to the decisions taken uploaded on the institutional website? **Yes**
- If No, please upload the minutes of the meeting(s) and Action Taken Report No File Uploaded

10. Did IQAC receive funding from any funding agency to support its activities during the year? No

- If yes, mention the amount

11. Significant contributions made by IQAC during the current year (maximum five bullets)

- IQAC has successfully guided the departments to conduct the Workshops /FDPs /Seminars/Webinars /Conferences in the emerging Technologies.
- IQAC has created a framework and extended complete support to all the departments towards the preparation of the AQAR.
- IQAC has created the process for Academic Audits.
- Online Feedback system is developed by the initiative of IQAC.
- IQAC has Initiated more number of Training and Placement Activities.

12. Plan of action chalked out by IQAC at the beginning of the academic year towards quality enhancement and the outcome achieved by the end of the academic year:

Plan of Action	Achievements/Outcomes
Applying for Accreditation	Aeronautical Engineering and MBA Departments submitted NBA - SAR
Introduction of two new Programmes.	AI&DS and CSBS Programme proposals were submitted to Anna University and AICTE successfully.
To develop entrepreneurship awareness for faculty and students	Organized DST sponsored Women entrepreneurship Development Programme.
All departments are encouraged to organize webinar, workshops and special lectures to improve the academic atmosphere.	Ashok Leyland's Technical Series exclusively for KIT students were arranged. https://youtu.be/SoB2InaYRjo , Biomedical Engineering Department organized Webinar on Medical Device Calibration on 5.6.2020
To encourage Sports and Games among the students	Prizes won by students at various competitions at University, State and National Levels

13. Was the AQAR placed before the statutory body? **No**

- Name of the statutory body

Name of the statutory body	Date of meeting(s)
NIL	19/11/2020

14. Was the institutional data submitted to AISHE ? **Yes**

- Year

Part A

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<ul style="list-style-type: none"> Year 	

Year	Date of Submission
01/07/2020	28/02/2022
15.Multidisciplinary / interdisciplinary	
16.Academic bank of credits (ABC):	
17.Skill development:	
18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)	
19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):	
20.Distance education/online education:	

Extended Profile

1.Programme

1.1 19

Number of programmes offered during the year:

File Description	Documents
Institutional Data in Prescribed Format	View File

2.Student

2.1 2386

Total number of students during the year:

File Description	Documents
Institutional data in Prescribed format	View File

2.2 625

Number of outgoing / final year students during the year:

File Description	Documents
Institutional Data in Prescribed Format	View File

2.3 2386

Number of students who appeared for the examinations conducted by the institution during the year:

File Description	Documents
Institutional Data in Prescribed Format	View File

3.Academic

3.1 710

Number of courses in all programmes during the year:

File Description	Documents
Institutional Data in Prescribed Format	View File

3.2 199

Number of full-time teachers during the year:

Extended Profile

1. Programme

1.1 19

Number of programmes offered during the year:

File Description	Documents
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3.1 710

Number of courses in all programmes during the year:

File Description	Documents
Institutional Data in Prescribed Format	View File

3.2	199
Number of full-time teachers during the year:	
File Description	Documents
Institutional Data in Prescribed Format	View File
3.3	199
Number of sanctioned posts for the year:	
4. Institution	
4.1	816
Number of seats earmarked for reserved categories as per GOI/State Government during the year:	
4.2	73
Total number of Classrooms and Seminar halls	
4.3	697
Total number of computers on campus for academic purposes	
4.4	579
Total expenditure, excluding salary, during the year (INR in Lakhs):	

Part B

CURRICULAR ASPECTS

1.1 - Curriculum Design and Development

1.1.1 - Curricula developed and implemented have relevance to the local, national, regional and global developmental needs which are reflected in Programme Outcomes (POs), Programme Specific Outcomes (PSOs) and Course Outcomes (COs) of the various Programmes offered by the Institution.

The Curriculum is designed to ensure that the students have the required domain knowledge, skills and attitude. The factors considered in the design of the curriculum are:

Model curriculum prescribed by AICTE

Syllabus of various reputed Universities

The PSOs of professional bodies

Suggestions by industry experts and alumni

Syllabi of various competitive exams like GATE, IES, etc.

The COs for every course is mapped with the POs of NBA and the PSOs of the program. An effective implementation of this OBE ensures that our graduating engineers have all the 12 POs defined by NBA, and hence can compete on a global platform. For every program we have 3-5 PEOs that are measured through the performance of the alumni. The Institute keenly observes the attainments of PEO, PO and PSO for the respective programs which intern relates to Vision and Mission of the institution and Department.

The initial version of the curriculum is prepared through discussions with stakeholders and Department Accreditation committee, then it is put forth to BoS. The curriculum is then placed for approval during the Academic Council. The academic autonomy of the Institution provides the opportunity to revise the curriculum based on needs and suggestions from various stakeholders.

File Description	Documents
Upload additional information, if any	View File
Link for additional information	https://kitcbe.com/igac/aqar/PEOs-POs-PSOs-COs.pdf

1.1.2 - Number of Programmes where syllabus revision was carried out during the year

0

File Description	Documents
Minutes of relevant Academic Council/BOS meeting	No File Uploaded
Details of syllabus revision during the year	View File
Any additional information	No File Uploaded

1.1.3 - Number of courses focusing on employability/entrepreneurship/ skill development offered by the Institution during the year

177

File Description	Documents
Curriculum / Syllabus of such courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approval for these courses	View File
MoUs with relevant organizations for these courses, if any	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of new courses introduced across all programmes offered during the year

307

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	View File
Any additional information	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Programmes offered through Choice Based Credit System (CBCS)/Elective Course System

15

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	View File
Any additional information	View File
List of Add on /Certificate programs (Data Template)	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates cross-cutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability, and Human Values into the curriculum

ENVIRONMENTAL SCIENCE

To study the nature and facts about the environment.

To find and implement scientific, technological, economic and political solutions to environmental problems.

To study the interrelationship between living organism and environment.

To appreciate the importance of environment by assessing its impact on the human world; envision the surrounding environment, its functions and its value.

To study the dynamic processes and understand the features of the earth's interior and surface.

INDIAN CONSTITUTION

To understand the constitutional organization of India.

To understand the hierarchy of the Union Government of India.

To know the hierarchy and systems of state Governments.

To know the power, the role of local administration in Government sectors.

To understand role, function of Election Commission of India.

PROFESSIONAL ETHICS IN ENGINEERING

A course of "Professional Ethics in Engineering" is offered as Subject / open elective to all the students, to take at least once during the programme of study. In view of Social development activities like working in NGOs, organizing blood donation camps, health check-up camps, hygiene and health workshops, environment awareness camps, workshops on social issues, public health, gender issues etc. All the activities are monitored by faculty in-charge. Our College also encourages the students to enroll as NSS/NCC Volunteers. It aims at inculcating values, ethics and socially responsible qualities. Students organize street plays, awareness campaigns, debates etc.

File Description	Documents
Upload the list and description of the courses which address issues related to Gender, Environment and Sustainability, Human Values and Professional Ethics in the curriculum	View File
Any additional information	View File

1.3.2 - Number of value-added courses for imparting transferable and life skills offered during the year

20

File Description	Documents
List of value-added courses	View File
Brochure or any other document relating to value-added courses	View File
Any additional information	View File

1.3.3 - Number of students enrolled in the courses under 1.3.2 above

1199

File Description	Documents
List of students enrolled	View File
Any additional information	View File

1.3.4 - Number of students undertaking field work/projects/ internships / student projects

783

File Description	Documents
List of programmes and number of students undertaking field projects / internships / student projects	View File
Any additional information	View File

1.4 - Feedback System

1.4.1 - Structured feedback and review of the syllabus (semester-wise / year-wise) is obtained from 1) Students 2) Teachers 3) Employers and 4) Alumni	A. All 4 of the above								
<table border="1"> <thead> <tr> <th data-bbox="86 344 523 421">File Description</th> <th data-bbox="523 344 1394 421">Documents</th> </tr> </thead> <tbody> <tr> <td data-bbox="86 421 523 573">Provide the URL for stakeholders' feedback report</td> <td data-bbox="523 421 1394 573">https://kitcbe.com/igac/agar/stakeholderfeedback.pdf</td> </tr> <tr> <td data-bbox="86 573 523 788">Upload the Action Taken Report of the feedback as recorded by the Governing Council / Syndicate / Board of Management</td> <td data-bbox="523 573 1394 788">View File</td> </tr> <tr> <td data-bbox="86 788 523 860">Any additional information</td> <td data-bbox="523 788 1394 860">View File</td> </tr> </tbody> </table>	File Description	Documents	Provide the URL for stakeholders' feedback report	https://kitcbe.com/igac/agar/stakeholderfeedback.pdf	Upload the Action Taken Report of the feedback as recorded by the Governing Council / Syndicate / Board of Management	View File	Any additional information	View File	
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Any additional information	View File								
1.4.2 - The feedback system of the Institution comprises the following	A. Feedback collected, analysed and action taken made available on the website								
<table border="1"> <thead> <tr> <th data-bbox="86 1025 523 1102">File Description</th> <th data-bbox="523 1025 1394 1102">Documents</th> </tr> </thead> <tbody> <tr> <td data-bbox="86 1102 523 1245">Provide URL for stakeholders' feedback report</td> <td data-bbox="523 1102 1394 1245">https://kitcbe.com/igac/agar/stakeholderfeedback.pdf</td> </tr> <tr> <td data-bbox="86 1245 523 1317">Any additional information</td> <td data-bbox="523 1245 1394 1317">View File</td> </tr> </tbody> </table>	File Description	Documents	Provide URL for stakeholders' feedback report	https://kitcbe.com/igac/agar/stakeholderfeedback.pdf	Any additional information	View File			
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Any additional information	View File								
TEACHING-LEARNING AND EVALUATION									
2.1 - Student Enrollment and Profile									
2.1.1 - Enrolment of Students									
2.1.1.1 - Number of students admitted (year-wise) during the year									
731									
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Any additional information	View File								
Institutional data in prescribed format	View File								
2.1.2 - Number of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc.) as per the reservation policy during the year (exclusive of supernumerary seats)									

731

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses students' learning levels and organises special programmes for both slow and advanced learners.

The institution organizes Orientation programmes / Induction programmes for fresher

Bridge Courses are conducted at the departmental level to lift the students to the level of higher education.

The Department of English organizes Orientation / Bridge Course in Basic English Grammar to enable Tamil medium students to cope with the course.

The Department of Mathematics organizes Bridge Course to all the first level UG programmes.

Strategies adopted for slow learners

Remedial Classes

Peer Group Study System.

Academic and personal Bilingual explanation.

Provision of simple and standard lecture notes/course materials.

Strategies for the advanced learners

Advance training classes like Aptitude, Placement training and Communicative English.

Encouraged to enroll in Swayam-NPTEL

Provision of additional learning and reference material for competitive exams.

Assignment and Student Seminars on contemporary topics are given that enable them for placement in MNCs

Encouraged to participate and present papers in various Seminars/Conferences/Workshops/Inter-Collegiate Competitions.

Participation by the students in the in-house competitions such as Debate, Group Discussion, Problem Solving – Decision Making Exercises and Quiz Programmes are also encouraged.

Motivate to participate in extra-curricular activities, exhibitions and cultural competitions.

The academic achievements of the students are motivated at the time of Annual Day Celebration every year.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://kitcbe.com/iqac/aqar/special-programes-slow-advancedlearners-%20.pdf

2.2.2 - Student – Teacher (full-time) ratio

Year	Number of Students	Number of Teachers
21/01/2022	2386	199

File Description	Documents
Upload any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student-centric methods such as experiential learning, participative learning and problem-solving methodologies are used for enhancing learning experiences:

KIT practices a teaching methodology which focuses on imparting education through a student centric approach. This methodology helps to transform students from being relegated to the role of passive recipients to active and involved stake holders, apart from boosting their confidence and encouraging independence

Courses are defined highlighting course objectives, programme

specific objectives and programme outcomes. This provides a comprehensive understanding to the student right at the beginning of the course as to what should be the primary focus. It also helps them in self-evaluating their performance at the conclusion of the course. Feedback of the Course and teachers, given by students, twice per semester provides an opportunity to identify any lacunae.

Teachers make classes as interactive as possible and encourage innovative thought and novel interpretations. Audio- Visual methodology, Language Lab, Google Classroom, Industrial Visits, Field Work and Projects are some of the means utilized by the Departments to provide experiential and participative learning.

Internal assessments are so planned so as to encourage students to work independently. Written Assignments are required to be submitted by students and these need to be done individually by researching on the given topic so as to enhance confidence.

File Description	Documents
Upload any additional information	View File
Link for additional Information	https://kitcbe.com/igac/agar/StudentCentricmethodsofTeachingLearningprocess.pdf

2.3.2 - Teachers use ICT-enabled tools including online resources for effective teaching and learning

ICT tools complement the traditional teaching-learning methods, and the institute is highly interested in providing innovative methods for enriching the learning experience. The institution has the needed resources which include wide availability of Computers with, high speed internet access and general ICT knowhow among the students and the faculty. Teaching/Learning methodologies include the use of ICT tools for illustrations and special lectures, field study, case-studies, project-based-methods, experimental methods, flipped class room sessions etc.

The blended mode of learning which combines direct tutor-taught interaction with the online learning is largely implemented.

ICT enabled Teaching-Learning Process is supported with Regular Practical Sessions, access to Digital Library, Online Courses, online journals, Online tests,

ICT Tools:

Projectors are available in all classrooms.

Desktop and Laptops - Arranged at Computer Lab and Faculty cabins.

Printers - They are installed at Labs, HOD Cabins and all prominent places.

Scanners- Multifunction printers are available at all prominent places.

Seminar Rooms- Three seminar halls are equipped with all digital facilities.

Auditorium- It is digitally equipped with mike, projector, cameras and computer system.

Online Classes through Zoom, Google Meet, Google Classroom.

HackerRank (Online Coding Platform) - Inter college competition

MOOC Platform (NPTEL, Coursera, Udemy, Edx etc.)

Digital Library resources (DELNET).

File Description	Documents
Provide link for webpage describing ICT enabled tools including online resources for effective teaching and learning process	https://kitcbe.com/igac/agar/ICT-Enabledtools.pdf
Upload any additional information	View File

2.3.3 - Ratio of students to mentor for academic and other related issues**2.3.3.1 - Number of mentors**

199

File Description	Documents
Upload year-wise number of students enrolled and full-time teachers on roll	View File
Circulars with regard to assigning mentors to mentees	View File

2.3.4 - Preparation and adherence to Academic Calendar and Teaching Plans by the institution

1. Academic calendar

Plan of action will be collected from respective Department heads and puts forth in the HoDs meeting to prepare a well-planned Academic calendar. The calendar, made available to the students before the commencement of class work, includes:

- First and last day of instruction, schedules of internal and external exams, preparation holidays for final examinations, and vacation periods.
- Academic calendar is strictly adhered to. However, in case of any unforeseen situations which are beyond the control of the institution, necessary change is made by the authorities and the same is displayed on notice boards and websites.

2. Teaching Plan

Heads of the departments conduct meeting with their respective faculty well in-advance of commencement of the semester course work, and allocate subjects. A unit-wise teaching plan of the course content is prepared to ensure a uniform pace of teaching. Course-coverage is monitored by the concerned HOD.

The number of hours in the teaching plan is framed depending on the credits of the course and made available to the students. The academic plan is structured in accordance with the needs of OBE prescribed by NBA. Attendance and Evaluation Records hosted on the academic activity portal.

File Description	Documents
Upload the Academic Calendar and Teaching Plans during the year	View File

2.4 - Teacher Profile and Quality	
2.4.1 - Number of full-time teachers against sanctioned posts during the year	
199	
File Description	Documents
Year-wise full-time teachers and sanctioned posts for the year	View File
List of the faculty members authenticated by the Head of HEI	No File Uploaded
Any additional information	View File
2.4.2 - Number of full-time teachers with PhD/ D.M. / M.Ch. / D.N.B Super-Specialty / DSc / DLitt during the year	
50	
File Description	Documents
List of number of full-time teachers with PhD./ D.M. / M.Ch. / D.N.B Super-Specialty / D.Sc. / D.Litt. and number of full-time teachers for 5 years	View File
Any additional information	View File
2.4.3 - Total teaching experience of full-time teachers in the same institution: (Full-time teachers' total teaching experience in the current institution)	
932	
File Description	Documents
List of teachers including their PAN, designation, Department and details of their experience	View File
Any additional information	View File
2.5 - Evaluation Process and Reforms	
2.5.1 - Number of days from the date of last semester-end/ year- end examination till the declaration of results during the year	
20	

File Description	Documents
List of Programmes and the date of last semester-end / year-end examinations and the date of declaration of result	View File
Any additional information	View File

2.5.2 - Number of students' complaints/grievances against evaluation against the total number who appeared in the examinations during the year

0

File Description	Documents
Upload the number of complaints and total number of students who appeared for exams during the year	No File Uploaded
Upload any additional information	No File Uploaded

2.5.3 - IT integration and reforms in the examination procedures and processes including Continuous Internal Assessment (CIA) have brought in considerable improvement in the Examination Management System (EMS) of the Institution

EXAMINATION PROCESS:

FACILITIES

- Strong Room
- Exclusive QP generation & Printing Facility
- Examination & Evaluation Division
- Flying Squad

ERP Software

- Course Registration
- Captures Attendance, Continuous Internal Assessment (CIA) and End Semester Examination (ESE) Marks
- CIA Question Paper Preparation
- Generates list of eligible students for exam.
- Examination process (Timetable Preparation, Hall ticket generation, Hall / invigilator allotment)
- Result Processing
- Grade card Printing
- Keeps track of credits earned by each student

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	https://kitcbe.com/assets/img/Schedule/KIT-Instruction%20to%20the%20Candidates_Nov.%202021.pdf

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme Outcomes and Course Outcomes for all Programmes offered by the institution are stated and displayed on the website and communicated to teachers and students

In strict compliance with the objectives of OBE, POs, PSOs and COs are framed by the department offering the concerned program after consultation with all faculty and the stakeholders. Then it got approved by BoS. The same are disseminated and displayed specified hereunder.

- Website
- Curriculum
- Class rooms
- Laboratories
- Meetings/ Interactions with employers.
- Faculty meetings
- Alumni meetings

PSOs are framed by the program coordinator based on the feedback consolidation from various stakeholders. The DAC, including HoD and subject experts of the individual departments will discuss the same and approve it.

POs are broad statements that describe the professional accomplishments which the program aims at, and these are to be attained by the students by the time they complete the program.

COs are direct statements that describe the essential and enduring disciplinary knowledge, abilities that students should possess and the depth of learning that is expected upon completion of a course. They are clearly specified and communicated.

The POs/PSOs of the programme are published through electronic media at individual Department site located on the college website [http:https://kitcbe.com/](http://https://kitcbe.com/). In all the interactions with

the students, awareness on POs, PSOs and COs is consciously promoted.

File Description	Documents
Upload COs for all courses (exemplars from the Glossary)	View File
Upload any additional information	View File
Link for additional Information	https://kitcbe.com/igac/aqar/PEOs-POs-PSOs-COs.pdf

2.6.2 - Attainment of Programme Outcomes and Course Outcomes as evaluated by the institution

Each course has a defined set of COs and corresponding evaluation criteria. The COs are mapped to the POs which are used to provide the quantitative measurement of how well the POs are achieved. The performance of the students in the semester examination in each course is used to compute the level of attainment of the POs and PSOs through the mapping of questions to COs and COs to POs and PSOs. CO-PO & PSO mapping for all the courses in the program is prepared by respective faculty members in consultation with the program coordinator.

The process of CO assessment by direct method is based on Continuous Internal Assessment (CIA), End semester Examination (ESE). Each question in CIA/ESE is tagged to the corresponding CO and the overall attainment of that CO is based on average mark set as target for final attainment.

Attainment of POs and PSOs

All the courses which contribute to the PO are identified and these courses are evaluated through the COs using direct (CIA (20% and ESE 80% weightage). The overall results from the assessments of the PO are compared with the expected attainment. The POs is considered satisfied on attainment of the expected level.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	https://kitcbe.com/igac/aqar/PEOs-POs-PSOs-COs.pdf

2.6.3 - Pass Percentage of students

2.6.3.1 - Total number of final year students who passed in the examinations conducted by Institution

608

File Description	Documents
Upload list of Programmes and number of students appear for and passed in the final year examinations	View File
Upload any additional information	View File
Paste link for the annual report	https://kitcbe.com/igac/aqar/AnnualReport-13th%e2%80%932020-21.pdf

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire). Results and details need to be provided as a weblink

https://kitcbe.com/igac/aqar/Students_Satisfaction_Survey.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Promotion of Research and Facilities

3.1.1 - The institution's research facilities are frequently updated and there is a well-defined policy for promotion of research which is uploaded on the institutional website and implemented

1. Academic Research

The Supervisors shall endorse the scholars to publish their research work. They shall publish their research paper in reputed Journals after obtaining formal permission from the respective Supervisor.

2. Plagiarism Check

All research supervisors should check for Plagiarism by using the Plagiarism check soft ware.

3. Sponsored/Collaborative Research

The faculty shall apply for funding support from the Govt/Industries, to do Sponsored/ Collaborative research based on the call for proposals from the agencies.

4. Consultancy

Industry based consultancy is supported by KIT. MoU's are signed with various companies for product development with industrial collaboration.

5. Incubation Centre

Dr. Vidhya's Incubation Centre established in the year 2018-19, motivates the students to bring out their innovative ideas. It aims to provide funding for each department with the concern of HoD approval. The best project will be selected by panel member in the corresponding department. Selected finalist will receive fund for their product.

6. Publication

All Doctorates and Professors are required to publish at least one paper in SCI Journals or two papers in Scopus indexed Journals. All the other faculty members have to publish minimum 1 paper in Scopus Indexed Journals.

File Description	Documents
Upload the Minutes of the Governing Council/ Syndicate/Board of Management related to research promotion policy adoption	View File
Provide URL of policy document on promotion of research uploaded on the website	https://kitcbe.com/igac/agar/ResearchPolicy.pdf
Any additional information	View File

3.1.2 - The institution provides seed money to its teachers for research

3.1.2.1 - Seed money provided by the institution to its teachers for research during the year (INR in lakhs)

0.6

File Description	Documents
Minutes of the relevant bodies of the institution regarding seed money	View File
Budget and expenditure statements signed by the Finance Officer indicating seed money provided and utilized	View File
List of teachers receiving grant and details of grant received	View File
Any additional information	View File

3.1.3 - Number of teachers who were awarded national / international fellowship(s) for advanced studies/research during the year

3

File Description	Documents
e-copies of the award letters of the teachers	View File
List of teachers and details of their international fellowship(s)	View File
Any additional information	View File

3.2 - Resource Mobilization for Research

3.2.1 - Grants received from Government and Non-Governmental agencies for research projects, endowments, Chairs during the year (INR in Lakhs)

6.75

File Description	Documents
e-copies of the grant award letters for research projects sponsored by non-governmental agencies/organizations	View File
List of projects and grant details	View File
Any additional information	View File

3.2.2 - Number of teachers having research projects during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	NA
List of research projects during the year	No File Uploaded

3.2.3 - Number of teachers recognised as research guides

21

File Description	Documents
Upload copies of the letter of the university recognizing teachers as research guides	View File
Institutional data in Prescribed format	View File

3.2.4 - Number of departments having research projects funded by Government and Non-Government agencies during the year

NIL

File Description	Documents
Supporting document from Funding Agencies	No File Uploaded
Paste link to funding agencies' website	NA
Any additional information	No File Uploaded

3.3 - Innovation Ecosystem

3.3.1 - Institution has created an ecosystem for innovations and creation and transfer of knowledge supported by dedicated centres for research, entrepreneurship, community orientation, incubation, etc.

Awareness meets, workshops, seminars and guest lectures on Entrepreneurship are organized.

The sole objective of the Incubation Centre is to facilitate students to convert their Ideas into Technological Innovations. Students are provided facilities to build prototypes useful for promotion of Agriculture and Rural Development. Financial Assistance is provided for major and minor Research Projects. Workshops on emerging trends in Technology are held.

Institution Innovation Council(IIC) organized various activities which gives real time exposure to the students and provide them a platform to showcase and implement their practical learning. It supports to prepare institute for NIRF Ranking and Atal Ranking of Institutions on Innovation Achievements Framework and also establish Function Ecosystem for Scouting Ideas and Pre-incubation of Ideas. Through this cell Startup were initiated by the students for the latest innovations. The Smart India Hackathon is organized and cash prize will be provided by MHRD.

Received IIC 4 star rating to promote Innovation and Start-up in campus the fir the academic year 2020-2021

College conducts coding contest and HACKTHONs through CII. College is having e-yantra Lab (initiated and supported by IIT Bombay). Through this activities students will be exposed to national and international environments and get inspiration about innovations.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://kitcbe.com/igac/agar/InnovationEcosystem.pdf

3.3.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR), Entrepreneurship and Skill Development during the year

21

File Description	Documents
Report of the events	View File
List of workshops/seminars conducted during the year	View File
Any additional information	View File

3.4 - Research Publications and Awards

3.4.1 - The Institution ensures implementation of its Code of Ethics for Research uploaded in the website through the following: Research Advisory Committee Ethics Committee Inclusion of Research Ethics in the research methodology course work Plagiarism check through authenticated software

B. Any 3 of the above

File Description	Documents
Code of Ethics for Research, Research Advisory Committee and Ethics Committee constitution and list of members of these committees, software used for plagiarism check	View File
Any additional information	View File

3.4.2 - Number of PhD candidates registered per teacher (as per the data given with regard to recognized PhD guides/ supervisors provided in Metric No. 3.2.3) during the year

3.4.2.1 - Number of PhD students registered during the year

14

File Description	Documents
URL to the research page on HEI website	https://kitcbe.com/research
List of PhD scholars and details like name of the guide, title of thesis, and year of registration	View File
Any additional information	View File

3.4.3 - Number of research papers per teacher in CARE Journals notified on UGC website during the year

2.57

File Description	Documents
List of research papers by title, author, department, and year of publication	View File
Any additional information	View File

3.4.4 - Number of books and chapters in edited volumes / books published per teacher during the year

2.44

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://scholar.google.com/citations?user=iy7mr68AAAAJ&hl=en&authuser=1

3.4.5 - Bibliometrics of the publications during the year based on average Citation Index in Scopus/ Web of Science/PubMed

3.4.5.1 - Total number of Citations in Scopus during the year

213

File Description	Documents
Any additional information	View File
Bibliometrics of the publications during the year	View File

3.4.6 - Bibliometrics of the publications during the year based on Scopus/ Web of Science – h-Index of the University

3.4.6.1 - h-index of Scopus during the year

29

File Description	Documents
Bibliometrics of publications based on Scopus/ Web of Science - h-index of the Institution	View File
Any additional information	View File

3.5 - Consultancy

3.5.1 - Revenue generated from consultancy and corporate training during the year (INR in lakhs)

0.75

File Description	Documents
Audited statements of accounts indicating the revenue generated through consultancy and corporate training	View File
List of consultants and revenue generated by them	View File
Any additional information	View File

3.5.2 - Total amount spent on developing facilities, training teachers and clerical/project staff for undertaking consultancy during the year

NIL

File Description	Documents
Audited statements of accounts indicating the expenditure incurred on developing facilities and training teachers and staff for undertaking consultancy	No File Uploaded
List of training programmes, teachers and staff trained for undertaking consultancy	No File Uploaded
List of facilities and staff available for undertaking consultancy	No File Uploaded
Any additional information	No File Uploaded

3.6 - Extension Activities

3.6.1 - Extension activities carried out in the neighbourhood sensitising students to social issues for their holistic development, and the impact thereof during the year

The college organizes a number of extension activities to promote institute-neighbourhood community sensitize the students towards community needs. The students of our college actively participate social service activities leading to their overall development. Through NSS, the college undertakes various extension activities in the neighbourhood community activities which include cleanliness, plantation, water conservation, Social interaction, Group discussion, Environmental awareness, Women empowerment, Blood donation camp, eye check-up camp, Health check up camp, Veterinary guidance, etc. We have adopted

5 villages and regularly visit the villages. We have conducted many programmes for the adopted village. Various departments of the college is conscious about its responsibilities for shaping students responsible citizens of the country by making students aware of social issues through various programmes like Environmental Awareness, Personal Health and Hygiene, Diet awareness, Road Safety, Tree Plantation, Soil and Water Testing, Plastic eradication, No vehicle day, Programme on female foeticide, Voters awareness, Blood group detection check -up camps, Blood donation camps, Dental check-up camp, etc. All these mentioned activities impart positive impact on the student attitude and it also developed student community relationship, leadership skills, self confidence. It also helped in cultivating hidden personality of students.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://kitcbe.com/beyond-classroom?NCCSection

3.6.2 - Number of awards and recognition received by the Institution, its teachers and students for extension activities from Government / Government-recognised bodies during the year

7

File Description	Documents
Number of awards for extension activities in during the year	View File
e-copy of the award letters	View File
Any additional information	View File

3.6.3 - Number of extension and outreach programmes conducted by the institution through NSS/NCC/Red Cross/YRC, etc. during the year (including Government-initiated programmes such as Swachh Bharat, AIDS Awareness, and Gender Sensitization and those organised in collaboration with industry, community and NGOs)

6

File Description	Documents
Reports of the events organized	View File
Any additional information	View File

3.6.4 - Number of students participating in extension activities listed in 3.6.3 during the year

451

File Description	Documents
Reports of the events	View File
Any additional information	View File

3.7 - Collaboration

3.7.1 - Number of collaborative activities during the year for research/ faculty exchange/ student exchange/ internship/ on-the-job training/ project work

395

File Description	Documents
Copies of documents highlighting collaboration	View File
Any additional information	View File

3.7.2 - Number of functional MoUs with institutions of national and/or international importance, other universities, industries, corporate houses, etc. during the year (only functional MoUs with ongoing activities to be considered)

69

File Description	Documents
e-copies of the MoUs with institution/ industry/ corporate house	View File
Details of functional MoUs with institutions of national, international importance, other institutions etc. during the year	View File
Any additional information	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching-learning, viz., classrooms, laboratories, computing equipments, etc.

KIT-Kalaig narkarunanidhi Institute of Technology established in 2008 by Vijayalakshmi Palanisamy Charitable Trust, strives to make a mark in the field of engineering and technology globally. The college stands nestled in a spacious campus set in a vast area of 5 lakhs sq.ft with five storied buildings housing classrooms, laboratories, library, faculty rooms, conference halls, administrative and residential areas with its magnificent ambience, modern high-tech facilities. The institute frequently monitors through different committees about the usability of the infrastructure and spends for up-gradation of equipment It keeps on expanding and updates to the latest technologies for effective knowledge imparting activity with a changing syllabus of university. Above all the institution has inspired proficient, experienced and dynamic team of faculty to impart knowledge and skills through effective and efficient teaching-learning practices. There are conference halls with projectors in each block. An exclusively furnished room for video-conferencing, group-discussion rooms and seminar halls to provide state of art education guidance to the students is also provided.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://kitcbe.com/facilities

4.1.2 - The institution has adequate facilities for cultural activities, yoga, sports and games (indoor and outdoor) including gymnasium, yoga centre, auditorium etc.)

A well-equipped and established clubs with sports facilities are functioning effectively in the college premises. We have organized various cultural events in our college premises at Zonal level, to extract the hidden cultural and sports talents of the students. Facilities for various games inclusive of Volleyball, Shuttle Badminton, Kabaddi, Kho-Kho, Cricket and Throw ball has been well developed to ensure the focus of the Institute to provide extra-curricular activities to the students. The Institute encourages students to participate in sports & games outside the campus. Transport is provided to students to participate in the events outside the campus. Due to

the constant support from the management towards sports and games, students actively participate in various activities and events to relieve themselves from stress and enhance their physical health. To substantiate this, we have won a number of tournaments. The Institute has well constructed and sufficient area for sports and comfortable courts exclusively for boys and girls are made available. The environment is eco-friendly which enables the students to participate in all the events which made available in our Institution.

File Description	Documents
Geotagged pictures	View File
Upload any additional information	View File
Paste link for additional information	https://kitcbe.com/facilities

4.1.3 - Number of classrooms and seminar halls with ICT-enabled facilities

34

File Description	Documents
Upload any additional information	View File
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure for infrastructure augmentation, excluding salary, during the year (INR in Lakhs)

17.33

File Description	Documents
Upload audited utilization statements	View File
Details of Expenditure, excluding salary, during the years	View File
Any additional information	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Name of the ILMS software: AutoLib **Nature of Automation:** Full **Version:** 5.1 **Year of Automation:** 2008 The library of KIT stands as a treasure house of knowledge consisting of 7376 titles and more than 21,522 volumes subscribing to various national and international journals. With its spacious reading halls and modern infrastructure, the library provides the right ambience for reading and research for the learners. The Digital library has fully computerized automated system for transactions of the books and other reading materials. The Online Public Access Catalogue (OPAC) is available in the college library. e-Resources for IEEE-, Springer, DELNET and British Council are also subscribed by the library. The Central library has NPTEL Videos and Web lectures of different streams of engineering for promoting research and developmental activities. The college provides internet access of more than 50 Mbps, internet broadband link. The Centre has an exclusive Civil Service Coaching to enable the students to prepare well for Civil Services exams.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://kitcbe.com/library

4.2.2 - Institution has access to the following: e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access to e-resources

C. Any 2 of the above

File Description	Documents
Details of subscriptions like e-journals, e-books, e-ShodhSindhu, Shodhganga membership	View File
Upload any additional information	View File

4.2.3 - Expenditure on purchase of books/ e-books and subscription to journals/e-journals during the year (INR in lakhs)

1.183

File Description	Documents
Audited statements of accounts	View File
Any additional information	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Usage of library by teachers and students (footfalls and login data for online access)

4.2.4.1 - Number of teachers and students using the library per day during the year

150

File Description	Documents
Upload details of library usage by teachers and students	View File
Any additional information	View File

4.3 - IT Infrastructure

4.3.1 - Institution has an IT policy covering Wi-Fi, cyber security, etc. and has allocated budget for updating its IT facilities

KIT-Kalaignarkarunanidhi Institute of technology is facilitated with extensive computing infrastructure. Profiles of the College are made accessible to all stakeholders through the College website (ERP Web Portal). The staff can create, edit and view their profile in a secured and user-friendly mode. The students also can view their profile. Confidential data are accessible only to the authenticated persons. The same is available to other responsible persons with due permission from the Principal or the Secretary. The College upgrades ICT enabled infrastructure periodically by procuring suitable software and hardware for the enhancement of teaching-learning and networking capabilities. The IT policy of the College ensures authenticity of installation of software tools, responsibility of maintenance and timely renewal of all software of the Institution. Purpose of IT Policy:

- To maintain, secure and ensure appropriate use of Information technology infrastructure established by the Institution on the campus.
- To work as a guide to stakeholders in the usage of the institution's computing facilities including computer hardware, software, email, information resources, intranet and internet access facilities.
- To set direction and

provide information about acceptable actions and prohibited actions or policy violations.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://kitcbe.com/igac/agar/ITPolicy.pdf

4.3.2 - Student - Computer ratio

Number of Students	Number of Computers
2376	697

File Description	Documents
Upload any additional information	View File

4.3.3 - Bandwidth of internet connection in the Institution and the number of students on campus

A. 750 Mbps

File Description	Documents
Details of bandwidth available in the Institution	View File
Upload any additional information	View File

4.3.4 - Institution has facilities for e-content development: Facilities available for e-content development Media Centre Audio-Visual Centre Lecture Capturing System (LCS) Mixing equipments and software for editing

A. All four of the above

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://kitcbe.com/igac/agar/ICT-Enabledtools.pdf
List of facilities for e-content development (Data Template)	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of physical and academic support facilities, excluding salary component, during the year (INR in lakhs)

309.5004622

File Description	Documents
Audited statements of accounts	View File
Upload any additional information	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities – classrooms, laboratory, library, sports complex, computers, etc.

The maintenance of civil works include

All Civil related works are periodically monitored and checked.

Laboratory Equipment / Machinery Maintenance:

- If the equipment/machinery is to be serviced during the warrantee period, the supplier will be intimated based on the nature of the defect and appropriate decision will be taken.
- After warrantee period if the equipment/machinery demands service, the technical staff attached to the respective laboratories service the equipment/machinery to the extent possible.

Procurement of books for Library:

- The order list shall be prepared on the basis of suggestions of the faculty.

- The list shall be forwarded to the principal for approval who makes any necessary changes, approves it and forwards the same to the Library for procurement.
- The books are received by librarian from the supplier.
- After the completion of Accession, due date slip, numbering shall be pasted on internal Title Page of the Book.
- One copy of each title is kept in REFERENCE SECTION duly stamped as REFERENCE copy.

Sports:

The sports related materials are placed order to facilitate students requirements. An issue/return register is maintained which reflects the utility and demand of the items along with the students interests.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://kitcbe.com/facilities

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefitted by scholarships and freeships provided by the Government during the year

995

File Description	Documents
Upload self-attested letters with the list of students receiving scholarships	View File
Upload any additional information	View File

5.1.2 - Number of students benefitted by scholarships and freeships provided by the institution and non-government agencies during the year

1557

File Description	Documents
Upload any additional information	View File
Institutional data in prescribed format	View File
5.1.3 - The following Capacity Development and Skill Enhancement activities are organised for improving students' capabilities Soft Skills Language and Communication Skills Life Skills (Yoga, Physical fitness, Health and Hygiene) Awareness of Trends in Technology	A. All of the above
File Description	Documents
Link to Institutional website	https://www.kitcbe.com/beyond-classroom?Skill
Details of capability development and schemes	View File
Any additional information	View File
5.1.4 - Number of students benefitted from guidance/coaching for competitive examinations and career counselling offered by the institution during the year	
553	
File Description	Documents
Any additional information	View File
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File
5.1.5 - The institution adopts the following mechanism for redressal of students' grievances, including sexual harassment and ragging: Implementation of guidelines of statutory/regulatory bodies Creating awareness and implementation of policies with zero tolerance Mechanism for submission of online/offline students'	A. All of the above

grievances Timely redressal of grievances through appropriate committees

File Description	Documents
Minutes of the meetings of students' grievance redressal committee, prevention of sexual harassment committee and Anti-ragging committee	View File
Details of student grievances including sexual harassment and ragging cases	View File
Upload any additional information	View File

5.2 - Student Progression
5.2.1 - Number of outgoing students who got placement during the year
493

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File

5.2.2 - Number of outgoing students progressing to higher education
39

File Description	Documents
Upload supporting data for students/alumni	View File
Details of students who went for higher education	View File
Any additional information	View File

5.2.3 - Number of students qualifying in state/ national/ international level examinations during the year
5.2.3.1 - Number of students who qualified in state/ national/ international examinations (e.g.: IIT-JAM/NET/SET/JRF/ GATE /GMAT /CAT/ GRE/ TOEFL/Civil Services/State government examinations) during the year

8

File Description	Documents
Upload supporting data for students/alumni	View File
Any additional information	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports and/or cultural activities at inter-university / state /national / international events (award for a team event should be counted as one) during the year

4

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	View File

5.3.2 - Presence of an active Student Council and representation of students in academic and administrative bodies/committees of the institution

Student activities are performed with good academic competencies, Cultural skills, Sports talents, involvement in N.S.S, N.C.C, YRC, RRC, Toast Masters Club and other clubs like Literary Club, Photography Club, Eco Club, Innovators Club, Fine Arts, Aptitude Club, Social Club and Sports Club etc. N.S.S is one of the active units in our college that enhances the social activities and interpersonal skills of the students. The Students get involved in Societal activities for better exposure to the day-to-day needs of our adopted villages. The students are nominated by the respective Heads of all Departments. Student Volunteers disseminate information from committees to all students. They get involved in planning, organizing and executing various student related activities along with Faculty members. They play a significant role as volunteers in conferences, workshops, sports events and other functions. They take initiative in organizing various online events and Training programmes. Our college also takes pride in engaging the students in value- added courses that help in creating a socially, ethically responsible citizen. Students are so energetic in arranging and attending Internships, In-Plant Trainings and industrial visits. They also avail various opportunities for improving their soft skills which have led to

better confidence and employability.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.kitcbe.com/igac-1

5.3.3 - Number of sports and cultural events / competitions organised by the institution

NIL

File Description	Documents
Report of the event	View File
List of sports and cultural events / competitions organised per year	View File
Upload any additional information	View File

5.4 - Alumni Engagement

5.4.1 - The Alumni Association and its Chapters (registered and functional) contribute significantly to the development of the institution through financial and other support services

KIT Alumni Association (KITAA) is a registered society under Tamilnadu Societies Registration Act, 1975. The registration number of this Association is 216/2018 and the registration date is 12/07/2018.

A group of outstanding alumni from educational institutions and corporate firms spear head the activities of KITAA. The team is formed by the spirit of loyalty to the institution, friendly connections among members and promotion of cheerfulness within the group of members. The General Body Meeting of the Association is convened once in a year and the future activities are planned for the next academic year. The Association also arranges annual department-wise meetings, facilitating the alumni to renew their bonds with their respective departments. The alumni of all the departments render their intellectual resource and expertise during seminars and conferences that are organized by the Institution. They also enlighten the students periodically by offering guest lectures and Career Guidance programmes. The Alumni also, provide helping hands to their juniors by giving reference to get into their currently working

Industries and acting literally as a bridge between the curriculum and the industry standards. They also share their experience about how they moulded themselves to be matched with the Industry needs.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	https://www.kitcbe.com/igac-1

5.4.2 - Alumni's financial contribution during the year

D. 2 Lakhs - 5 Lakhs

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of an effective leadership in tune with the vision and mission of the Institution

Vision:

To shape the Institution into a globally renowned center for education and research in engineering, technology and management. We aim to foster pragmatic, ingenious ideas that would help in the advancement of the individual and the society.

Mission:

To provide wisdom through educational and job oriented training specially targeting young minds pursuing engineering technology and management programmes there by making them intellectually bright, critically intense and creatively powerful.

Governance:

The Institution follows a democratic and participatory mode of governance with all stakeholders participating actively in its administration. The Governing Body delegates authority to the member Secretary and Principal who, in turn share it with the different levels of functionaries in the college. The Heads of

Departments, the Conveners of various committees and cells along with the staff representatives on higher decision-making bodies play an important role in determining the institutional policies and implementing the same.

Perspective Plans:

The Institution has a Perspective/Strategic Plan in place to help it develop in a systematic, well-thought-out and phased manner.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	https://kitcbe.com/about-us?VisionMission

6.1.2 - Effective leadership is reflected in various institutional practices such as decentralization and participative management

The Institute has a well-defined organizational structure and administration committee implemented by the Principal with the help of all Heads of the Department. KIT delegates authority and provides operational autonomy to various members and committees constituted for specific purposes, towards the decentralized governance system of various committees. Faculty members are represented in the Academic Council and Board of studies as part of participative management. The information pertaining to Academic Committees and Teaching-learning process are well mentioned hereunder to demonstrate the decentralization and participative management of the Institution in the recent years.

Principal: The Governing Body delegates all the academic and operational decisions based on policy to the various monitoring committees headed by the Principal in order to fulfil the Vision and Mission of the Intuition.

Faculty: Faculty members are given representation in various committees/cells and allowed to conduct various programs to showcase their abilities. They are encouraged to develop leadership skills by being in charge of various academic, co-curricular and extracurricular activities. They are given authority to conduct seminars/workshops/conferences/conferences/FDP's.

Student: Students are empowered to play an active role as coordinator of co-curricular and extracurricular activities, social service group coordinator.

File Description	Documents
Upload strategic plan and deployment documents on the website	View File
Upload any additional information	View File
Paste link for additional Information	https://kitcbe.com/assets/img/pdf/Startup_Policy_final.pdf

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ Perspective plan has been clearly articulated and implemented

Curriculum Development:

The Institute was conferred with an autonomous status by UGC in the year 2019 for a period of five years. The conferment of autonomy facilitates revision of the syllabus and also helps to introduce new courses such as Life skills, Soft skills, Professional Ethics and Career Ability courses(CAC) in a structured manner. Periodic meetings were conducted with board of studies members for discussing and validating contents of the courses. The introduction of the courses and other co-curricular activities helped in improving the skill sets of the students, enhancing their placement opportunities and preparing them for higher studies.

Teaching and Learning:

The college ensures effective teaching and learning through the use of the latest available ICT. KIT regularly collects feedback from all the stakeholders through various feedback mechanisms for future development. Involving and getting support from stakeholders to assess the need for further development of the syllabi.

Examination and Evaluation:

The autonomy resulted in introducing reforms in the examination pattern and assessment systems. The institute switched over to

Choice Based Credit System and the weightage for continuous internal Assessment(CIA) was revised from 20:80 to 40:60. The pattern of question paper for CIA was revised to incorporate Blooms Taxonomy levels.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	https://kitcbe.com/assets/img/Schedule/KIT-Instruction%20to%20the%20Candidates Nov .%202021.pdf
Upload any additional information	View File

6.2.2 - The functioning of the various institutional bodies is effective and efficient as visible from the policies, administrative set-up, appointment and service rules, procedures, etc.

ADMINISTRATIVE BODIES & FUNCTIONS (2020-2021)

KIT has various institutional bodies viz.,

Governing Council, Governing Body, Academic Council, Planning and Evaluation Board,

Board of Studies, Finance Committee, Result Passing Board, IQAC, Principal, Head of Departments, Public Relations Officer, Student Professional Activities I/C, Training and Placement Officer, Career Counseling Cell Coordinator, Alumni Association I/C, Librarian, Physical Director, Manager, Controller of Examination

Appointment and service rules procedure:

Appointment is based on recommendations of the selection committee.

Newly recruited faculty will be on probation for one year.

Annual increment will be provided based on the self-appraisal of the faculty.

Additional increment will be sanctioned for up-gradation of qualification.

A six month prior notice should be given for resignation.

CL is not treated as absent from duty. He /She is eligible to avail 12 days of CL (casual leave) in a calendar year.

Vacation leave for teaching faculty and non-teaching staff can avail during winter and summer.

Maternity leave may is granted to women faculty members for a period of six months.

The faculty members are permitted to take one hour permission twice in a month.

The Institution offers On-Duty and sponsors the faculty members to attend seminars, conferences, workshops, symposiums, and FDP.

File Description	Documents
Paste link to Organogram on the institution webpage	https://kitcbe.com/igac/aqar/ORGANOGRAM.pdf
Upload any additional information	View File
Paste link for additional Information	https://kitcbe.com/assets/img/governingcouncil_members.pdf

6.2.3 - Implementation of e-governance in areas of operation: Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	View File
Screen shots of user interfaces	View File
Details of implementation of e-governance in areas of operation	View File
Any additional information	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff and avenues for their career development/ progression

The various welfare schemes are as follows:

All faculty members are deputed to attend FDPs.

Permission is granted to faculty to serve as resource persons.

Casual leave of 12 days per year and two permissions (of one hour) per month are allowed.

Maternity leave for 6 months for women staff members.

Travelling expenses for Physical directors to take students to participate in tournaments.

Library with computer and internet facility.

Separate vehicle parking lot for faculty.

24 hour power back-up.

Wi-Fi facility.

Cafeterias

Sports facilities

Recognition and awards:

During Teacher's day celebration, every teaching and non-teaching staff are recognized by the management.

Sports events are conducted for faculty on sports day and prizes are awarded.

Incentives are given to the faculty members for publishing research paper / books or monographs in a reputed / refereed national/ international journal/publishers.

Financial assistance:

Financial assistance is provided to faculty to participate in training programmes, Seminars, workshops, conferences and publication of books.

City Union Bank ATM is available in the campus to cater to the needs of the staff and students.

All the non-doctoral faculty members are encouraged to get enrolled for part-time Ph.D. program.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://kitcbe.com/assets/img/service-rule.pdf

6.3.2 - Number of teachers provided with financial support to attend conferences / workshops and towards payment of membership fee of professional bodies during the year

Nil

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	No File Uploaded

6.3.3 - Number of professional development / administrative training programmes organized by the Institution for its teaching and non-teaching staff during the year

2

File Description	Documents
Reports of the Human Resource Development Centres (UGC HRDC/ASC or other relevant centres)	View File
Upload any additional information	View File

6.3.4 - Number of teachers who have undergone online/ face-to-face Faculty Development Programmes during the year: (Professional Development Programmes, Orientation / Induction Programmes, Refresher Courses, Short-Term Course, etc.)

123

File Description	Documents
Summary of the IQAC report	View File
Reports of the Human Resource Development Centres (UGC ASC or other relevant centers)	View File
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly

The institution has a well-defined internal-external audit system. The institutional accounts are audited regularly by both Internal and statutory audits. Internal financial audit is done with the support of Account Section In charges under the supervision of Management Representatives and the external financial audit is done by the Institution Chartered Accountant annually for each financial year. Thus the institution regularly follows the Internal and external financial audit system and submits the annual returns to Income tax authorities.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://kitcbe.com/assets/img/IT-%202019-2020.pdf

6.4.2 - Funds / Grants received from non-government bodies, individuals, and philanthropists during the year (not covered in Criterion III and V) (INR in lakhs)

NIL

File Description	Documents
Annual statements of accounts	View File
Details of funds / grants received from non-government bodies, individuals, philanthropists during the year	No File Uploaded
Any additional information	No File Uploaded

6.4.3 - Institutional strategies for mobilisation of funds and the optimal utilisation of resources

Resource Mobilization Policy

The Institution has a transparent and well planned financial management system in which Government and Management are the main sources of funds. The Resource mobilization policy focuses on achieving the goals and target of the institution ensuring accountability and transparency. The harmonized Governing body coordinates and monitors the optimal utilization of the funds for the promotion of learner-centric ecosystem.

The Institution is a centrally managed non-profit organization with honorary governing body members which ensures the income generated is spent optimally in the institution itself.

A financial advisory body is in place to manage the funds.

Funds are provided to meet the infrastructure requirement of the institution while starting new programmes and centers.

The extracurricular activities of the students are a major concern and adequate funds are provided for Sports and Cultural activities.

Financial Resources of the institution are

Tuition fee and Hostel Fee

College Development Fund (VijayalakshmiPalanisamy Charitable Trust)

Government funds are used for which it is sanctioned.

The institution has a strong financial advisory board for the Management of accounts and all the accounts sanctioned are audited internally as well as externally. Every financial year the external auditor will prepare annual financial statements and audit reports.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	https://kitcbe.com/assets/img/KIT-Provisional-3-1-22.pdf

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing quality assurance strategies and processes visible in terms of incremental improvements made during the preceding year with regard to quality (in case of the First Cycle): Incremental improvements made during the preceding year with regard to quality and post-accreditation quality initiatives (Second and subsequent cycles)

IQAC is one of the major policy making and implementing unit in our college. It strives hard for upgrading the college infrastructure and all support facilities to meet the standards of higher education and growing need of students. It assesses and suggests the parameters of quality education.

Academic Audit through IQAC:

The college takes academic audit of each department and various committees every year through IQAC to increase and maintain the quality of education. The Academic Audit Committee is set up for this purpose. At the beginning of the Academic session, the committee collects academic plan, including publication, extension activity, collaboration, innovation and best practices, assignment, ICT based activity, student competition, seminar and workshop supposed to organize for better

performance.

Use and enrichment of ICT infrastructure

The use of ICT tools has become an integral part in the teaching-learning process. IQAC always encouraged teachers to utilize these tools in classroom teaching and laboratories. IQAC prepares the plan to include the use and enrichment of ICT infrastructure expecting from each department. The IQAC led efforts to the successful implementation of modern technology in the Institute's administrative functioning through ICT.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://kitcbe.com/iqac-1

6.5.2 - The institution reviews its teaching-learning process, structures and methodologies of operation and learning outcomes at periodic intervals through its IQAC as per norms

The institution reviews its teaching learning process and learning outcomes at periodic intervals through IQAC.

The IQAC continuously reviews and takes steps to improve the quality of the teaching-learning process.

The Academic Calendar is prepared in advance, displayed and circulated.

Attendance and conduct of classes are monitored by the Deans/ HoDs /faculty. The class teacher and the Discipline Committee members make random visits to ensure smooth functioning of classes.

Class Committees are regularly conducted with students to take feedback and appropriate steps are taken to enhance the teaching-learning process.

Feedback of students, teachers are regularly collected and appropriate steps are taken to enhance the teaching-learning process.

Feedback is properly analyzed and shared with the Deans, HoDs and individual faculty members.

Well planned timetable is issued for every internal assessment to intimate students in advance. After every assessment, result analysis is done and discussed with students for further improvements. Remedial actions are planned and executed.

The teaching-learning processes are reviewed, and improvements implemented, based on the IQAC recommendations. The major initiatives were taken include the following:

Automation of Admission Processes - Provision for online fee payment

Automation of Examination Processes

MoUs with prestigious Institutes/Industries

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://kitcbe.com/iqac/aqar/Students_Satisfaction_Survey.pdf

6.5.3 - Quality assurance initiatives of the institution include Regular meeting of the IQAC Feedback collected, analysed and used for improvement of the institution Collaborative quality initiatives with other institution(s) Participation in NIRF Any other quality audit recognized by state, national or international agencies (such as ISO Certification)

A. Any 4 or all of the above

File Description	Documents
Paste the web link of annual reports of the Institution	https://kitcbe.com/igac/agar/AnnualReport-13th%e2%80%932020-21.pdf
Upload e-copies of accreditations and certification	View File
Upload details of quality assurance initiatives of the institution	View File
Upload any additional information	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Gender equality is one of the key challenges faced by society today. The institute conducts regular gender equity promotion programs. Guest speakers from prominent field are invited to speak on the given topics which highlights the importance and contribution of women in the society.

KIT has a strong ethical work culture that is based on inclusivity. It perceives highest ethical standards in all its activities. Equal opportunities are provided to all individuals irrespective of gender. Its unique work culture, healthy traditions and ethos have led to enrollment of 32% women students and 32% women staff.

(a) Safety and Security

Extensive surveillance network with, 24x7 monitored control rooms.

Rotational duty of all faculty members for discipline and security.

Strict implementation of Anti-Ragging.

The Institute is the preferred destination of parents for the education of their female wards as evidenced by the Stakeholder Feedback.

Formal and informal avenues for counseling male and female students and staff for academic and other issues/problems.

Grievance Redressal Committees for staff and students

KIT has been successful in caring for its diverse students and staff population harmoniously in its efforts to steadily achieve its vision and mission. This is also evident from regular feedback from all its stakeholders.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	https://www.kitcbe.com/committees-centres

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation: Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power-efficient equipment

A. Any 4 or All of the above

File Description	Documents
Geotagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the institution for the management of the following types of degradable and non-degradable waste (within a maximum of 200 words)

KIT has designed methods for the management of waste generated in the campus using 3R's: Reduce, Reuse and Recycle. The waste generated in the campus include the following types:

Solid waste

Solid waste includes both biodegradable and non-biodegradable components. The non-biodegradable solid waste is replaced by reusable items like steel glasses and plates. Glass, paper and metal waste is sold for recyclers. Biodegradable waste is disposed of in four dumping yards earmarked for the purpose.

Liquid Waste

Liquid waste that is generated in will be treated in future by establishing a full fledged sewage treatment plant.

E-waste

E-waste is disposed off through vendors.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geotagged photographs of the facilities	View File
Any other relevant information	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

A. Any 4 or all of the above

File Description	Documents
Geotagged photographs / videos of the facilities	View File
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

1. Restricted entry of automobiles
2. Use of bicycles/ Battery-powered vehicles
3. Pedestrian-friendly pathways
4. Ban on use of plastic
5. Landscaping

A. Any 4 or All of the above

File Description	Documents
Geotagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	View File
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy undertaken by the institution

<p>7.1.6.1 - The institution's initiatives to preserve and improve the environment and harness energy are confirmed through the following:</p> <ol style="list-style-type: none"> 1. Green audit 2. Energy audit 3. Environment audit 4. Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities 	<p>D. Any 1 of the above</p>
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File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	View File

<p>7.1.7 - The Institution has a disabled-friendly and barrier-free environment: Ramps/lifts for easy access to classrooms and centres Disabled-friendly washrooms Signage including tactile path lights, display boards and signposts Assistive technology and facilities for persons with disabilities: accessible website, screen-reading software, mechanized equipment, etc. Provision for enquiry and information: Human</p>	<p>A. Any 4 or all of the above</p>
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assistance, reader, scribe, soft copies of reading materials, screen reading, etc.

File Description	Documents
Geotagged photographs / videos of facilities	View File
Policy documents and brochures on the support to be provided	View File
Details of the software procured for providing assistance	No File Uploaded
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e. tolerance and harmony towards cultural, regional, linguistic, communal, socio-economic and other diversities (within a maximum of 200 words).

The Institution provides an inclusive environment for everyone with tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities. Different sports and cultural activities organized inside the college, promotes harmony towards each other.

The motive of this day is to welcome new students in a friendly atmosphere and to encourage their creative impulses to boost their confidence. It is the day where seniors and juniors finally bond and unite to celebrate being part of the Institution.

NSS and NCC Units of our Institution participate in various programs related to social issues organized by other colleges. NCC in the Institution plays a vital role in promoting an inclusive environment towards cultural, regional and socio economic diversities among students. The students have a wider opportunity to explore their talents and skills through these organizations. Various departments start up field study and tours to visit industries. Faculty and students are exposed to the different cultures. Our institution has National and International Socio-cultural Exchange Programs with other institutions. Commemorative days like Women's day, Yoga day along with many regional festivals are celebrated in the Institution. The various departments of the Institution conduct seminars, workshops, and outreach programs to promote communal harmony and tolerance.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
7.1.9 - Sensitization of students and employees of the institution to constitutional obligations: values, rights, duties and responsibilities of citizens:	
<p>KIT sensitizes the students and the employees of the institution to the constitutional obligations about values, rights, duties and responsibilities of citizens which enables them to conduct as a responsible citizen.</p> <p>The vision of the institute is "To develop integrated manpower with right attitude, possessing knowledge and skills, required to make an honorable living and contribute to the socioeconomic development and welfare of the society". These elements are inculcated in the value system of the college community.</p> <p>The college establishes policies that reflect core values. Code of conduct is prepared for students and staff and everyone should obey the conduct rules.</p> <p>The college curriculum is framed with mandatory courses like Professional ethics and human values, Indian Constitution, Environmental Sciences.</p> <p>The institute organized awareness program on "Traffic rules and regulations" by Pioneer Automobiles and traffic DSP is invited to give guidelines to students on road safety and to emphasize their responsibility of following rules and rallies on ban on plastics, cleanliness, Swachh Bharat etc.,</p> <p>NSS and NCC activities of our institution have the affinity for Philanthropic initiatives which include donation of time or resources to government, charities and organizations at local, national levels to help victims during natural disasters.</p>	

File Description	Documents
Details of activities that inculcate values necessary to transform students into responsible citizens	View File
Any other relevant information	No File Uploaded

7.1.10 - The institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic sensitization programmes in this regard: The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff Annual awareness programmes on the Code of Conduct are organized	A. All of the above
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File Description	Documents
Code of Ethics - policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programmes, etc. in support of the claims	View File
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The institute aims to teach morals and nationalism in the students by celebrating the national festivals in the college campus every year.

Republic Day and Independence Day:

Every year the Institution celebrates Republic Day and Independence Day to hoist the national flag by our management and Principal and presents the medals and certificates to the NCC

cadets for their best performance. Students and staff salutes the flag and then sang the National Anthem.

Teachers Day :

The Institution celebrates Teacher's Day, commemorating the birthday of Dr. Sarvepalli RadhaKrishnan, a great teacher. On that day the Institution felicitates eminent personalities from the educational field.

Engineer's day :

The organization celebrates Engineer's Day on 15th September to mark the birth anniversary of Sir Mokshagundam Visvesvaraya by project exhibitions. Different project models are developed and exhibited by the students.

Women's Day:

Women's Cell organizes the Women's Day on 8th March for the girl students and lady staff members in the college and conducts various events and competitions.

International Yoga Day:

The International Yoga day is celebrated on 21st June every year inside the college premises. The sessions include orientation on Yoga, its mental and physical benefits and actual performance of some Yoga Asanas.

Family Fest

File Description	Documents
Annual report of the celebrations and commemorative events for during the year	View File
Geotagged photographs of some of the events	View File
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Provide the weblink on the Institutional website regarding the Best practices as per the prescribed format of NAAC

BEST PRACTICES IN MY INSTITUTION

BEST PRACTICE - 1

Title:

KIT-Kalaingarkarunanidhi Institute of Technology Enterprise Resource Planning (ERP).

Objectives:

To maintain regular academic activity efficiently.

To ensure availability of data to the stakeholders.

To monitor the student progress in every semester.

To reduce the paperwork and improve the ease and efficiency in processing the data.

To provide transparency of the data and the activities.

BEST PRACTICE - 2

Title: Digital Learning by Students and Staff

Digital learning is any type of learning that is accompanied by technology or by instructional practice which makes effective use of technology. Digital learning enhances the learning experience rather than replacing traditional methods altogether.

Objectives are:

To make learning with no restrictions of time, place, path and pace.

To make students as self-directed learners.

To gain knowledge of the latest trends and technologies.

To learn concepts from the faculty of prestigious institutions to become globally competent.

To do research work in the thrust areas.

Received prize money/vouchers in hackathons, top coder challenges and in finding bugs in applications.

File Description	Documents
Best practices in the Institutional website	https://kitcbe.com/igac/agar/BESTPRACTICE.pdf
Any other relevant information	<p><u>An autonomous institute has freedom to change rules, regulations and curriculum. Customized college management system is required for autonomous institutions. Every institute should develop it's own system.</u></p>

7.3 - Institutional Distinctiveness

7.3.1 - Highlight the performance of the institution in an area distinct to its priority and thrust (within a maximum of 200 words)

The driving force, the vision of the institute is " To shape the institution into a globally renowned center for education and research in engineering, technology and management. We aim to foster pragmatic, ingenious ideas that would help in the advancement of the individual and the society.

The institute strives in making students adopt the right attitude, understand and contribute to the socio-economic development & welfare of the society. The institute takes lead in serving the society and in inculcating those values in the minds of young generations and imbibing in them, the required qualities make an honorable living in the society.

Contributed Rs.25 lakhs to the Chief Minister Relief fund for the victims of Covid-19.

Contributed rice bags and other accessories to the welfare of the poor and needy in the nearby locality during lock down period.

NSS activities:

The institute, through NSS unit organized various activities to help the society and to inculcate the service motto in the students.

The successful career of the students, the name and fame of the institute, public opinion and the demand of the college are the testimonies for the distinctiveness of the Institute.

File Description	Documents
Appropriate link in the institutional website	https://kitcbe.com/igac/aqar/INSTITUTIONALDISTINCTIVENESS.pdf
Any other relevant information	View File

7.3.2 - Plan of action for the next academic year

Action Plan for Next Academic Year (2021 - 2022)

- Encourage the teachers to apply for research guide ship and also motivate them to publish papers/books in journals, conferences
- To provide holistic value based education and inculcate entrepreneurial abilities in students to face the challenges of the corporate world.
- In order to increase hostel facilities for students, the College plans to construct new hostel for students
- Special effort shall be given to strengthen the Alumni Association and increase Alumni engagement in the College activities.
- KIT plan to introduce twonew programmes viz., Artificial Intelligence and Data Science and Computer Science and Business Systems.
- In future to get Research grants from National and International Agencies.
- Plantation of more trees and plants for the greenery and beautification of campus.
- Installation of more CCTVs cameras.
- To revise the Vision and Mission of the College, where necessary, to align with the aforesaid objectives;
- To monitor Quality Assurance and Quality Enhancement activities of the Institution and to obtain ISO Certification;
- To encourage Faculty to Participate in Syllabus Framing (at Board of Studies), Setting Question Papers (at University Examinations), Visit Other Institutions as Resource Persons, etc.