



KIT - KALAIgnARKARUNANIDHI INSTITUTE OF TECHNOLOGY
(AN AUTONOMOUS INSTITUTION)
Coimbatore-641402.

Cir. No.: KIT/IQAC/2021-22/CIR/01

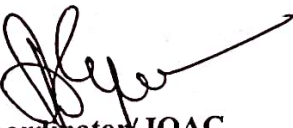
01/07/2021

CIRCULAR

All the IQAC members are requested to attend the meeting on 2.07.2021 at 3:00 pm in Principal office

Agenda:

- Online class regarding
- Preparation of Course material
- Reopening dates for odd semester for higher classes
- AQAR preparation
- Subject allocation, workload and timetable preparation
- NBA audit- Aero, MBA
- ISO Internal Audit
- Any other matters


Coordinator IQAC


Principal

Copy to:

1. Vice Chair Person
2. All HoDs
3. Faculty members
4. IQAC File



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Affiliated to Anna University, Chennai, Approved by AICTE, New Delhi
Coimbatore-641402.

Minutes of the meeting held on 2nd July 2021

IQAC meeting was held with the IQAC members and HoDs of all the departments on 2nd July 2021 at 3:00 pm in Principal's Chamber.

Agenda:

- Online class regarding
- Preparation of Course material
- Reopening dates for odd semester for higher classes
- AQAR preparation
- Subject allocation, workload and timetable preparation
- NBA audit- Aero, MBA
- ISO Internal Audit
- Any other matters

The following points were discussed in the meeting:

- HoDs were requested to inform their department faculty members to make the online classes more effective by using various teaching tools.
- HoDs were also requested to inform their faculty members to prepare the course materials well in advance and upload the same in Google class room.
- HoDs were requested to finalize the subject allocation, workload and timetable preparation for the academic year 2021-22 (odd Semester).
- Submission of AQAR for the academic year 2019-20 were discussed.
- Reopening dates for higher classes (odd semester) were discussed.
- HoDs of Aero & MBA were requested to update all the NBA related documents for internal audit purpose.
- HoDs were requested to inform their department faculty members to update all the ISO related documents for internal audit purpose.

Resolution

It was resolved to meet again on tentatively in the month of September 2021.


21/7/2021
IQAC Coordinator


Principal



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Coimbatore-641402.

The following members were present on 2.7.2021 at 3:00 pm for the IQAC meeting in principal office

S.No.	Name of the faculty	Signature
1.	Dr. N. Mohan Das Gandhi, Principal	
2.	Dr. M. Ramesh, Vice Principal	
3.	Dr. K. Ramasamy Dean Academics and Research	
4.	Dr. K. Ramaswamy Dean/Agri	
5.	Dr. K. Mahalakshmi Dean Placement & HoD/CSBS	
6.	Dr. R T Yamuna - IQAC Coordinator & HoD S&H	 2/7/2021
7.	Dr. C. Deepa - IQAC Coordinator & HoD AI&DS	
8.	Mr. A.R. Saravanan HoD/Aero	
9.	Dr. M. Jayasheela HoD/BME	
10.	Dr. Tha Thayumanavan HoD/ Biotech	 2/7/21
11.	Dr. S. Raja Mohamed HoD/CSE	
12.	Mr. R. Gowrishankar HoD/ECE	 2/7/2021
13.	Ms. R. Mythili HoD/ EEE	
14.	Dr. J. Maniraj HoD/ Mech	
15.	Mr. S. Sivagnana Bharathi HoD/MBA	
16.	Mr. E. Vijayakumar HoD/MCA	 2/7/21



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Cir. No.: KIT/IQAC/2021-22/CIR/02

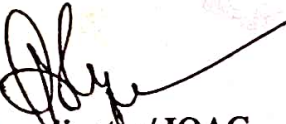
14/09/2021

CIRCULAR

All the IQAC members are requested to attend the meeting on 15.09.2021 at 3:00 pm in Principal office

Agenda:

- Continuous Internal Assessment I Schedule for higher semesters
- Question paper & Answer script Audit
- Planning of lateral entry students classes
- Organizing of Social outreach programme
- Any other matters


Coordinator/ IQAC


Principal

Copy to:

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Minutes of the meeting held on 15th September 2021

IQAC meeting was held with the IQAC members and HoDs of all the departments on 15th September 2021 at 3:00 pm in Principal's Chamber

Agenda:

- Continuous Internal Assessment I Schedule for higher semesters
- Question paper & Answer script Audit
- Planning of lateral entry students classes
- Organizing of Social outreach programme
- Any other matters

The following points were discussed in the meeting:

- Action taken for the previous meeting follow up were discussed in the meeting.
- CIA schedule for higher semesters(Except 1 year) were finalized.
- Discussed the question paper pattern and preparation of Question paper with answer key.
- Discussed about the lateral entry students (2021 batch) classes
- Planned to organize Social outreach activities were discussed .

Resolution

It was resolved to meet again on tentatively in the month November 2021.


15/9/2021

IQAC Coordinator


Principal



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The following members were present on 15.9.2021 at 3:00 pm for the IQAC meeting in principal office

S.No.	Name of the faculty	Signature
1.	Dr. N. Mohan Das Gandhi, Principal	
2.	Dr. M. Ramesh, Vice Principal	
3.	Dr. K. Ramasamy Dean Academics and Research	
4.	Dr. K. Ramaswamy Dean/Agri	 15/9/2021
5.	Dr. K. Mahalakshmi Dean Placement & HoD/CSBS	 Mahalakshmi
6.	Dr. R T Yamuna - IQAC Coordinator & HoD S&H	 15/9/2021
7.	Dr. C. Deepa - IQAC Coordinator & HoD AI&DS	 Deepa
8.	Mr. A.R. Saravanan HoD/Aero	
9.	Dr. M. Jayasheela HoD/BME	
10.	Dr. Tha Thayumanavan HoD/ Biotech	
11.	Dr. S. Raja Mohamed HoD/CSE	 15/9/21
12.	Mr. R. Gowrishankar HoD/ECE	 15/9/21
13.	Ms. R. Mythili HoD/ EEE	 15/09/2021
14.	Dr. J. Maniraj HoD/ Mech	
15.	Mr. S. Sivagnana Bharathi HoD/MBA	
16.	Mr. E. Vijayakumar HoD/MCA	 15/9/21



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Cir. No.: KIT/IQAC/2021-22/CIR/03

1/11/2021

CIRCULAR

All the IQAC members are requested to attend the meeting on 2.11.2021 at 3:00 pm in Principal office

Agenda:

- Physical mode of classes for higher semester
- CIA Schedule for higher semester
- Answer Script audit for CIA II
- ISO external Audit
- Organize and attend online faculty development programme
- Any other matters


Coordinator IQAC


Principal

Copy to:

1. Vice Chair Person
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Minutes of the meeting held on 02nd November 2021

A meeting of IQAC was held with the members with the Coordinator under the chairmanship of Principal on 2nd November 2021 at 3:00 pm in Principal's Chamber to discuss the following points.

Agenda:

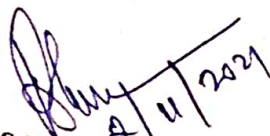
- Physical mode of classes for higher semester
- CIA Schedule for higher semester
- Answer Script audit for CIA II
- ISO external Audit
- Organize and attend online faculty development programme
- Any other matters

The following points were discussed in the meeting:

- Action taken for the previous meeting follow up were discussed in the meeting.
- Discussed about the physical mode of classes for higher semesters as per GO.
- CIA schedule for higher semester were planned to conduct through offline mode. Hence all the HoDs were requested to inform their faculties to prepare the question paper with answer key.
- HoD's were requested to update all the back documents towards ISO external audit.
- HoD's were requested to inform their department faculty members to organize and attend online faculty development programme.

Resolution

It was resolved to meet again on December 2021


IQAC Coordinator


Principal



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The following members were present on 2.11.2021 at 3:00 pm for the IQAC meeting in principal office

S.No.	Name of the faculty	Signature
1.	Dr. N. Mohan Das Gandhi, Principal	
2.	Dr. M. Ramesh, Vice Principal	
3.	Dr. K. Ramasamy Dean Academics and Research	
4.	Dr. K. Ramaswamy Dean/Agri	
5.	Dr. K. Mahalakshmi Dean Placement & HoD/CSBS	
6.	Dr. R T Yamuna - IQAC Coordinator & HoD S&H	
7.	Dr. C. Deepa - IQAC Coordinator & HoD AI&DS	
8.	Mr. A.R. Saravanan HoD/Aero	
9.	Dr. M. Jayasheela HoD/BME	
10.	Dr. Tha Thayumanavan HoD/ Biotech	
11.	Dr. S. Raja Mohamed HoD/CSE	
12.	Mr. R. Gowrishankar HoD/ECE	
13.	Ms. R. Mythili HoD/ EEE	
14.	Dr. J. Maniraj HoD/ Mech	
15.	Mr. S. Sivagnana Bharathi HoD/MBA	
16.	Mr. E. Vijayakumar HoD/MCA	



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Cir. No.: KIT/IQAC/2021-22/CIR/04

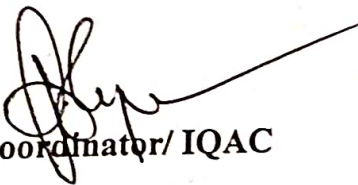
01/12/2021

CIRCULAR

All the IQAC members are requested to attend the meeting on 2.12.2021 at 3:00 pm in Principal office

Agenda:

- QP audit for CIA III (IV Year UG), CIA I Schedule for first year
- University Practical examination - Reg
- Planning for Model exam


Coordinator/ IQAC


Principal

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Minutes of the meeting held on 2nd December 2021

A meeting of IQAC was held with the members with the Coordinator under the chairmanship of Principal on 2nd December 2021 at 3:00 pm in Principal's Chamber to discuss the following points.

Agenda:

- QP audit for CIA III (IV Year UG), CIA I Schedule for first year
- University Practical examination - reg
- Planning for Model exam

The following points were discussed in the meeting:

- Action taken for the previous meeting were discussed and found to be well in place.
- HoDs were requested to inform their faculty members to Prepare the question paper and answer key for CIA III exam (IV Year UG)
- Discussed the tentative dates to organize the university practical examination.

Resolution

It was resolved to meet again tentatively in the month of January 2022.


IQAC Coordinator 2/12/2021


Principal



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The following members were present on 2.12.2021 at 3:00 pm for the IQAC meeting in principal office

S.No.	Name of the faculty	Signature
1.	Dr. N. Mohan Das Gandhi, Principal	
2.	Dr. M. Ramesh, Vice Principal	
3.	Dr. K. Ramasamy Dean Academics and Research	
4.	Dr. K. Ramaswamy Dean/Agri	
5.	Dr. K. Mahalakshmi Dean Placement & HoD/CSBS	
6.	Dr. R T Yamuna - IQAC Coordinator & HoD S&H	 21/12/2021
7.	Dr. C. Deepa - IQAC Coordinator & HoD AI&DS	
8.	Mr. A.R. Saravanan HoD/Aero	
9.	Dr. M. Jayasheela HoD/BME	
10.	Dr. Tha Thayumanavan HoD/ Biotech	
11.	Dr. S. Raja Mohamed HoD/CSE	 21/12/21
12.	Mr. R. Gowrishankar HoD/ECE	
13.	Ms. R. Mythili HoD/ EEE	 21/12/2021
14.	Dr. J. Maniraj HoD/ Mech	
15.	Mr. S. Sivagnana Bharathi HoD/MBA	
16.	Mr. E. Vijayakumar HoD/MCA	 21/12/21



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KIT-IQAC/2021-22/CIR/05

07.01.2022

All the IQAC members are requested to attend the meeting on 10.01.2022 at 3:00 pm in principal's office

Agenda:

- Documentation of all academic related works pertaining to ISO/NAAC/NBA for the academic year 2021-2022 (ODD Semester).
- Preparation of Work Load / subject allocation / timetable and lesson plan.
- Faculty research publication.
- Any other matters


IQAC Coordinator


Principal



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Coimbatore-641402.

Minutes of the meeting held on 10th January 2022

A meeting of IQAC was held with the members with the Coordinator under the chairmanship of Principal on 10th January 2022 at 3:00 pm in Principal's Chamber to discuss the following points.

Agenda:

- Documentation of all academic related works pertaining to ISO/NAAC/NBA for the academic year 2021-2022 (ODD Semester).
- Preparation of Work Load / subject allocation / timetable and lesson plan.
- Faculty research publication.
- Any other matters

The following points were discussed in the meeting:

- Action taken for the previous meeting were discussed and found to be well in place.
- HoDs were requested to finalize the subject allocation, work load, timetable for the academic year 2021-2022 - Even semester.
- HoDs are requested to inform their faculty members to complete the lesson plan and course material.
- HoDs are requested to insist the faculty members to publish papers only in reputed journals only.
- Reopening dates for higher semesters were discussed.

Resolution

It was resolved to meet again tentatively in the month of March 2022.


IQAC Coordinator


Principal



KIT - KALAI G N A R K A R U N A N I D H I I N S T I T U T E O F T E C H N O L O G Y

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Coimbatore-641402.

The following members were present on 10.01.2022 at 3:00 pm for the IQAC meeting in principal office

S.No.	Name of the faculty	Signature
1.	Dr. N. Mohan Das Gandhi, Principal	
2.	Dr. M. Ramesh, Vice Principal	
3.	Dr. K. Ramasamy Dean Academics and Research	
4.	Dr. K. Ramaswamy Dean/Agri	
5.	Dr. K. Mahalakshmi Dean Placement & HoD/CSBS	
6.	Dr. R T Yamuna - IQAC Coordinator & HoD S&H	
7.	Dr. C. Deepa - IQAC Coordinator & HoD AI&DS	
8.	Mr. A.R. Saravanan HoD/Aero	
9.	Dr. M. Jayasheela HoD/BME	
10.	Dr. Tha Thayumanavan HoD/ Biotech	
11.	Dr. S. Raja Mohamed HoD/CSE	
12.	Mr. R. Gowrishankar HoD/ECE	
13.	Ms. R. Mythili HoD/ EEE	
14.	Dr. J. Maniraj HoD/ Mech	
15.	Mr. S. Sivagnana Bharathi HoD/MBA	
16.	Mr. E. Vijayakumar HoD/MCA	



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KIT-IQAC/2021-22/CIR/06

01.03.2022

All the IQAC members are requested to attend the meeting on 02.03.2022 at 3:00 pm in principal's office

Agenda:

- Women's day Celebration
- Physical mode classes for I year MBA & MCA
- ACM Meeting
- Preparation of question paper for CIA-I and audit for the same.
- Any other matters


IQAC Coordinator


Principal



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Coimbatore-641402.

Minutes of the meeting held on 02nd March 2022

A meeting of IQAC was held with the members with the Coordinator under the chairmanship of Principal on 02nd March 2022 at 3:00 pm in Principal's Chamber to discuss the following points.

Agenda:

- Women's day Celebration
- Physical mode classes for I year MBA & MCA
- ACM Meeting
- Preparation of question paper for CIA-I and audit for the same.
- Any other matters

The following points were discussed in the meeting:

- Action taken for the previous meeting were discussed and found to be well in place.
- Womens Day Celebration dates have been finalized.
- Physical mode classes will be conducted for I year MBA, MCA, (even semester) were discussed.
- HoDs were asked to prepare the action taken report for the 5th ACM.
- HoDs are requested to inform their faculty to prepare 2 sets of question papers for CIA - I and submit the same for audit on or before 26.3.2022.

Resolution

It was resolved to meet again tentatively in the month of April 2022.


IQAC Coordinator


Principal



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The following members were present on 2.03.2022 at 3:00 pm for the IQAC meeting in principal office

S.No.	Name of the faculty	Signature
1.	Dr. N. Mohan Das Gandhi, Principal	
2.	Dr. M. Ramesh, Vice Principal	
3.	Dr. K. Ramasamy Dean Academics and Research	
4.	Dr. K. Ramaswamy Dean/Agri	
5.	Dr. K. Mahalakshmi Dean Placement & HoD/CSBS	
6.	Dr. R T Yamuna - IQAC Coordinator & HoD S&H	 2/03/2022
7.	Dr. C. Deepa - IQAC Coordinator & HoD AI&DS	 2/3/2022
8.	Mr. A.R. Saravanan HoD/Aero	
9.	Dr. M. Jayasheela HoD/BME	
10.	Dr. Tha Thayumanavan HoD/ Biotech	 2/3/22
11.	Dr. S. Raja Mohamed HoD/CSE	
12.	Mr. R. Gowrishankar HoD/ECE	 22/03/2022
13.	Ms. R. Mythili HoD/ EEE	
14.	Dr. J. Maniraj HoD/ Mech	
15.	Mr. S. Sivagnana Bharathi HoD/MBA	 2/3/22
16.	Mr. E. Vijayakumar HoD/MCA	



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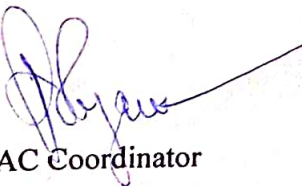
KIT-IQAC/2021-22/CIR/07

03.05.2022

All the IQAC members are requested to attend the meeting on 04.05.2022 at 3:00 pm in principal's office

Agenda:

- NBA visit for Mechanical Department.
- Question paper and Answer Script Audit.
- Budget allocation for the Academic Year 2022-2023
- Any other matters.


IQAC Coordinator


Principal



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Minutes of the meeting held on 04nd May 2022

A meeting of IQAC was held with the members with the Coordinator under the chairmanship of Principal on 04nd May 2022 at 3:00 pm in Principal's Chamber to discuss the following points.

Agenda:

- NBA visit for Mechanical Department.
- Question paper and Answer Script Audit.
- Budget allocation for the Academic Year 2022-2023
- Any other matters.

The following points were discussed in the meeting:

- Action taken for the previous meeting were discussed and found to be well in place.
- Mechanical Department and Science and Humanities faculty members are informed to be ready with all the documents pertaining to NBA visit.
- HoDs are requested to be ready with the Answer scripts for Auditing.
- HoDs are requested to verify the portal entry mark statement and keep it ready for the audit.

Resolution:

It was resolved to meet again tentatively in the month of June 2022.


IQAC Coordinator


Principal



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The following members were present on 4/05.2022 at 3:00 pm for the IQAC meeting in principal office

S.No.	Name of the faculty	Signature
1.	Dr. N. Mohan Das Gandhi, Principal	
2.	Dr. M. Ramesh, Vice Principal	
3.	Dr. K. Ramasamy Dean Academics and Research	
4.	Dr. K. Ramaswamy Dean/Agri	
5.	Dr. K. Mahalakshmi Dean Placement & HoD/CSBS	
6.	Dr. R T Yamuna - IQAC Coordinator & HoD S&H	
7.	Dr. C. Deepa - IQAC Coordinator & HoD AI&DS	
8.	Mr. A.R. Saravanan HoD/Aero	
9.	Dr. M. Jayasheela HoD/BME	
10.	Dr. Tha Thayumanavan HoD/ Biotech	
11.	Dr. S. Raja Mohamed HoD/CSE	
12.	Mr. R. Gowrishankar HoD/ECE	
13.	Ms. R. Mythili HoD/ EEE	
14.	Dr. J. Maniraj HoD/ Mech	
15.	Mr. S. Sivagnana Bharathi HoD/MBA	
16.	Mr. E. Vijayakumar HoD/MCA	