



KIT-KALAI GNAR KARUNANIDHI INSTITUTE OF TECHNOLOGY

(An Autonomous Institution)

VISION AND MISSION OF THE INSTITUTION

Vision:

To shape the institution into a globally renowned center for education and research in engineering, technology and management. We aim to foster pragmatic, ingenious ideas that would help in the advancement of the individual and the society.

Mission:

To provide wisdom through educational and job oriented training specially targeting young minds pursuing engineering technology and management programmes thereby making them intellectually bright, critically intense and creatively powerful.

QUALITY POLICY:

To focus on Quality Education in the field of Engineering and Technology and management to mould Students to become innovative engineers and managers to meet the Global, social & Technical demand will achieve this by continual improvement in our process of requirement, teaching, research and Value added Programs.

PROGRAM CURRICULUM & TEACHING LEARNING PROCESS:

- Implementation of Innovative teaching methods
- Teaching beyond syllabus
- To achieve minimum of 80% in student feedback

COURSE OUTCOMES & PROGRAM OUTCOMES:

- To attain 60% in each course outcome.
- A minimum 80% attainment of all 12 Program outcome.

STUDENT PERFORMANCE:

- 80% pass percentage.
- 80% attendance.
- 7 CGPA in all semesters.
- Participation in co-curricular and extracurricular activities.
- Project with social impact.
- Active participating in soft skill training and value added program.

FACULTY CONTRIBUTION:

- Publication of 2 Scopus index / 1 SCI Index
- Two research and consulting Project / Department
- Organizing two Workshop/ Seminar per department

FACILITIES AND TECHNICAL SUPPORT

- Purchase of Lab equipment's to fulfill the curriculum & syllabus.
- Purchase of book in library to fulfill the curriculum & syllabus.

CONTINUOUS IMPROVEMENT

- Placement
- Academic performance

ACADEMICS & RESEARCH

- Establish research center for each department.
- Research through PhD scholars.
- Purchase research journals in the library to enhance research.
- Purchase equipment in the lab to enhance research admission.

STUDENT SUPPORT SYSTEMS

- Mentoring
- Company Specific Placement Training.
- German Language Training.
- On and off campus placement.
- Entrepreneurial support through EDC
- Student participation in NSS & other clubs.
- Organization of alumni meeting per year.
- Conducting one symposium per year.
- Signing three MOU per year for inplant training/internship/project/industrial visit.

ESSENTIAL STAGES TO DEVELOPMENT PROFESSIONAL INSTITUTIONAL

- Process Optimization, Digitized Governance, Quality Management System.
- Customized Rewards and Recognition.
- Self-appraisal
- HOD appraisal
- Faculty development program
- Research activities

Position	Functions
<p style="text-align: center;">Planning and Evaluation Board</p>	<ul style="list-style-type: none"> • Review and recommend the budget of various departments and monitor budget utilization of the previous year. • Periodically review the minutes of HoDs meeting and all committee meetings in the institution. • Approve the institution and department academic schedule/calendar and allocate relevant funds for implementation. • Plan of academic/co-curricular/extra-curricular activities for the forthcoming semester/academic year. • Discuss feedback analysis report of stakeholders and suggest corrective measures towards improvement of the Institution. • Overview the research and development activities of the college in each year and make suggestions for further improvements in this aspect. • Monitor and evaluate of various processes in the institution towards continuous improvement periodically.
<p style="text-align: center;">Result Passing Board</p>	<ul style="list-style-type: none"> • The Result Passing Board shall meet soon after the valuation of Semester examination • Answer scripts are analyzed with relative performance of students • Award appropriate grace marks if necessary for the improvement of the overall result. • On finalization of the results by Result Passing Board, the COE shall declare the results.
<p style="text-align: center;">Controller of Examination</p>	<ul style="list-style-type: none"> • Collection of student bio data from the students. • Mapping Electives from the students for the current semester. • Conducting CIA test for the students of various UG/PG Programmes. • Preparation of exam schedule, Hall allocation and Seating arrangements for Continuous Internal Assessment (CIA). • Collection of Question Papers from the departments, printing and disseminating for CIA. • Collecting Practical examination schedule from the departments.

<p>Controller of Examination</p>	<ul style="list-style-type: none"> • Appointment of External Examiners for practical examinations. • Ensures students attendance percentage during semester. • Collect details on Lack of attendance, debarred and withdrawal students list from all departments prepare and collect Panel of Examiners from various Institution/Universities. • Preparation of Exam schedule for End Semester Examination • Appointment of Hall Invigilators, Hall Chart, Seating arrangements, Squad and Chief Superintendent etc. • Appointment of Evaluators, Chief Examiners and Chairman for Valuation. Publication of Results. • Conducting Malpractice meeting, if any in the semester by Malpractice Committee. • Conducting of revaluation and issuing photocopy to the students. • Publishing revaluation results and Review process. • Conduction of Special Supplementary examination. • Printing of Statement of Grades, Consolidated Statement of Grades. • Issue of Duplicate Grade Sheet/ Certificate etc., • Issue of Transcripts, CGPA to percentage conversion, Medium of Instruction, WES request etc., • Conduction of graduation day and issuing degree certificate. • Assisting in student background verification. • Formation and execution of academic schedule in time. • Conducts TNPSC, Consortium Examinations (PG). • Accounts are audited by the Principal and the audited report is sent to the university.
<p>Program Curriculum & Teaching Learning Process</p>	<ul style="list-style-type: none"> • Implementation of Innovative teaching methods

	<ul style="list-style-type: none"> • Teaching beyond syllabus • To achieve minimum of 80% in student feedback.
Student Performance	<ul style="list-style-type: none"> • 80% pass percentage. • 80% attendance. • 7 CGPA in all semesters. • Participation in co-curricular and extracurricular activities. • Project with social impact. • Active participating in soft skill training and value added program.
Career Counseling Cell Coordinator	<ul style="list-style-type: none"> • Facilitates career guidance to students • Trains students on Stress Management • Arranges counseling through professional counselors • Maintains the student academic counseling record • Conducts entrepreneurship awareness camp • Conducts coaching classes for competitive exams.