



2.5.3-IT integration and reforms in the examination procedures and processes including Continuous Internal Assessment (CIA) have brought in considerable improvement in the Examination Management System (EMS) of the Institution

Continuous Internal Assessment (CIA) includes Assessment examinations which is conducted thrice in a semester for each course, to evaluate the knowledge and competency in the subjects learnt throughout the semester. Question bank is prepared for all the units at the beginning of the semester.

1. Semester pattern of examination with continuous evaluation system has been followed.
2. Under choice based credit system choices are allowed to prefer for professional electives for the benefit of the students.
3. Question paper pattern consists of three parts Part A and Part B and art C.
4. Appointment of squad consisting of senior faculty members of other reputed institutions and internal faculty to monitor the semester end examinations.
5. Establishment of CCTV Surveillance System.
6. Examiners are appointed from the approved panel of examiners. Panel of examiners for every course is compiled prior to the examination.
7. The answers scripts are coded to prevent disclosure of identity of students; there by bias/malpractice of any kind is prevented.
8. Scheme of evaluation along with solutions are made available to the adjudicators prior to the commencement of evaluation. Thus uniformity is maintained.
9. Quizzes / Class tests/ Surprise Test(s) /Project works and assignments are made part of evaluation.
10. Social distance and allotment of 20-25 members in an examination hall/ laboratory for examination (internal/ semester-end/ year-end) has been followed as per UGC guidelines during pandemic situation.
11. Two sets of question papers are maintained for each course.
12. Personal verification and revaluation system.

EXAMINATION PROCESS:

FACILITIES

- Strong Room
- Exclusive QP generation & Printing Facility
- Examination & Evaluation Division
- Flying Squad

ERP Software

- Course Registration
- Captures Attendance, Continuous Internal Assessment (CIA) and End Semester Examination (ESE) Marks
- CIA Question Paper Preparation
- Generates list of eligible students for exam.
- Examination process (Timetable Preparation, Hall ticket generation, Hall / invigilator allotment)
- Result Processing
- Grade card Printing
- Keeps track of credits earned by each student

PRINCIPAL

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